

Peakirk Neighbourhood Plan 2030 Consultation Statement SAJ Dec 2016

This Consultation Statement has been prepared to fulfil the legal obligations of the Neighbourhood Planning Regulations 2012. Section 15(2). Part 5 of the Regulations sets out what a Consultation Statement should contain:

1. contains details of the persons and bodies who were consulted about the proposed neighbourhood development plan;
2. explains how they were consulted;
3. summarises the main issues and concerns raised by the persons consulted;
4. describes how these issues and concerns have been considered and, where relevant, addressed in the proposed Neighbourhood Development Plan.

The aims of the Peakirk Neighbourhood Plan consultation process were:

- To involve as much of the community as possible throughout all consultation stages of Plan development so that the Plan was informed by the views of local people and other stakeholders from the start of the Neighbourhood Planning process;
- To ensure that consultation events took place at critical points in the process where decisions needed to be taken;
- To engage with as wide a range of people as possible, using a variety of approaches and communication and consultation techniques; and
- To ensure that results of consultation were fed back to local people and available to read (in both hard copy and via the Village website) as soon as possible after the consultation events.

Summary of each stage of Consultation.

Date	Activity	Details
Stage One Spring 2013 to Spring 2014		
Spring 2013	Set up the Plan group	Agree Terms of Reference and encourage membership of the group.
31 st August 2013	<p>Launch of consultation for the Peakirk Neighbourhood Plan publicized with a banner and posters on the village hall and leaflets through all residents' doors. Posters in the pub.</p> <p>Boxes in the church, village hall and at the Glinton end of the village for suggestions and comments.</p> <p>Publicity in local newspapers and radio.</p>	<p>Two afternoons of consultation over the Bank Holiday weekend with a Drop In event.</p> <p>Contact details collected from visitors to form part of our database.</p> <p>Collect details on Peakirk Past, Present and Future comments.</p> <p>Adoption of logo designed by local resident.</p> <p>T shirts with logo design for all members.</p>
September 2013 - November 2013	<p>Contacting Stakeholders</p> <p>Contacting community groups</p> <p>Contacting other Parish Councils.</p>	<p>Letters sent out to all stakeholders local and national to inform of our intention to make a Neighbourhood Plan and ask for preliminary ideas.</p> <p>Promotional Goody Bags to all village hall user groups and village groups Each Goody Bag contained</p>

		<p>information, feedback cards, stickers and balloons. Extra effort to collect the views of young people in the village.</p> <p>Dedicated email address set up with Twitter and Facebook pages and Blog.</p> <p>Compile extensive database and correspond with all to ask for their input.</p> <p>Newsletter sent out to all residents and all on the electronic database with details of the initial results from the first consultation.</p> <p>Stakeholder sessions advertised in the village hall.</p> <p>Powerpoint talks given to other local Parish Councils.</p>
Nov / Dec 2013	Workshops and Film and Pizza night	To engage with families and younger people.
Stage Two Vision, Aims and Objectives 2014		
February 2014	Newsletter Consultation on Vision, Aims and Objectives	Analysis of the survey results used to confirm Vision and identify Aims.
May 2014	Presented our ideas to the community at the Village Fete. Arranged a walkabout around the village to engage with householders and give them the opportunity to express their views.	<p>Explained where we were in the process to many interested visitors at the Village Fete and asked for ideas.</p> <p>Outline of Aims explained.</p>
June 2014	Workshop open to all to consult on Aims, Objectives and Policy ideas.	Useful comments obtained. More Village Project ideas sought
August 2014	Major consultation on the Vision, Aims and Objectives. Objective to inform and consult.	<p>Survey available online and by paper copy to all residents. Posters in the village and at the pub.</p> <p>35% response. 95% backed the Vision, Between 91.8% and 96.8% backed our 4 Aims.</p>
Autumn 2014	Newsletter with results of Consultation with suggestions for ideas for the future development of the village.	<p>Publication and analysis of questionnaire results.</p> <p>Newsletters to all households, posters in the village.</p>
Stage Three Policies 2015		
2015	Facebook and Website updates	Work on producing viable policies.
November 2015	Consultation on Evidence	Landscape Character Assessment

		and Character Area Assessment. Joint consultation with the Peakirk 1000 celebrations.
Stage Four Consultation on the plan.		
May 2016	Draft Neighbourhood Plan consultation at the Village Fete.	First draft of the plan on display. Comments welcomed.
Summer/Autumn 2016	6 week pre-submission consultation of the plan version 7.2	<p>Details available at drop in session at the village hall, on Facebook and Village website.</p> <p>Flyers, posters, email contact and letters to all relevant stakeholders in the database.</p> <p>Local newspapers contacted.</p> <p>Goody bags available to all with Plan summary, CD copy of the entire plan, comment cards.</p> <p>Hard copies of the plan available to loan out to all interested parties.</p> <p>Electronic copy of the plan and the Evidence base on the Village website.</p> <p>Statutory Consultees contacted.</p>
Autumn 2016	Major concerns raised about the future of the Old Wildfowl Trust site.	15 emails and letters of support received for designation as a Local Green Space.

People we have Consulted.

Consultation Bodies 11

Homes and Communities Agency
The Environment Agency
English Heritage
Network Rail Infrastructure Limited
The Highways Agency
electronic communications

NHS Cambridgeshire and Peterborough
Clinical Commissioning Group
Electricity - Western Power Distribution
Gas suppliers - National Grid
Anglian Water - sewerage

Local Groups and Organisations 10

7 Allotment Holders
Glinton Friendship Club
Peakirk PCC
Village Hall Committee
Yoga Classes

Tots and Toddlers
Northern Footpath Forum
Glinton and Peakirk Green Group
Horticultural Society
Book Club

Local Business 5

Paul's Vehicles
Delfield Motors
The Ruddy Duck

Glinton Post Office
Glinton Pharmacy

Individuals

63 members of the community

Schools 3

Peakirk cum Glinton Primary School
Northborough Primary School
Arthur Mellows Village College

Local Interested parties 11

Glinton Surgery
The Deepings Practice Medical Centre
Welland and Deepings IDB
North Level Internal Drainage Board
Police Service Cambridgeshire
Fire Service Headquarters

Peterborough Wildlife Trust
PCVS
Stagecoach
Our MP Stewart Jackson
Ward Councillor
Peterborough City Council

Social Housing Providers 10

Cross Keys Homes
Accent Nene
Axiom Housing Association
Minster General Housing
BPHA
Home Housing Group
Circle Anglia
ECHG
Muir Group
Longhurst Group

Landowners 18

Mr Banks and Mr Ryan
Michael & Josephine Barber
James Neaverson
Edward Puk
John Puk
Peter Puk
The Peterborough
Diocesan Board of Finance
Wildfowl Trust [Holdings] Ltd
John Edward Goodale

Peter Nottingham
CFC 27 Ltd
David Godfrey
John Kelly
John Branch
William Wilkinson
George Meadows
Mrs Andrea Acker
Mr John Neaverson

Stage One August 2013 to Spring 2014

1. Getting the group together.

1st meeting July 2013.

Who was involved?

Our Neighbourhood Plan Group has been tasked by Peakirk Parish Council to put together a plan for the future development of Peakirk, building on our Village Questionnaires of 2004 and 2011.

Our first challenge was who to have in the group. Sally Jackson is the PC Vice chair and she became the chair of the Neighbourhood Plan Group. Three other members of the PC joined and our clerk became treasurer and took on the responsibility of organizing the finances. We invited members of all other village groups including the Village Hall committee, the Church and local interested people. Ten people were involved.

A grant of £4,619 was awarded by DCLG with additional help from Planning Aid.

What was discussed?

Our Terms of Reference were agreed. A Project Plan suggested. Consultation was our main priority. How to reach all people in the Neighbourhood Area. A logo was decided. Our youngest member 17 year old suggested Facebook and Twitter feeds.

What was achieved?

We agreed to start with a blank sheet of paper and develop ideas from what people told us. We had expert help from Athene Communications with doing this successfully.

2. The Launch Bank Holiday weekend August/Sept 2013

Who was involved

All 10 members of the Planning Group helped set up and man the consultation. We had T shirts printed with our logo to identify ourselves. The Village Hall committee served tea and cakes.

We provided Goody Bags for all visitors and had many children and teenagers keen to express a view.

We had over 100 people attend over the two days out of a total parish population of 446.

What was discussed?

Peakirk Past Present and Future.

The event was divided up into three sections.

Peakirk Past – We had a slide show of photos celebrating the past 50 years of the parish. Many people took their tea and cake and sat and watched events in which they themselves had taken part.

Peakirk Present – One side of the room was set up to capture what people valued about the parish, why they lived here and did they aim to stay. This was done with post it notes, comment cards and general conversations.

Peakirk future – The other side of the room captured ‘How would you like the parish to develop in the future?’ This was done with post it notes, comment cards and a Wishing Well where visitors could post their wishes for the future.

What was achieved?

Peakirk Present – 67 post it notes with comments, 17 postcards and 3 feedback sheets plus many informal conversations identified the most popular themes as the size of the village, its rural setting, the village green, the community identity of the people who live here and the feeling of knowing everybody else.

This formed the basis of our Vision.

Peakirk Future – 90 post it notes, 17 postcards and 3 feedback sheets plus many informal conversations identified the following topics as being most important to address.

Amenities 85 responses including the Old Wildfowl Trust site, burial space, green space, communications and a Post Office/shop.
Transport 40 responses including Cycleways and footpaths, speeding traffic and the bus service.

Development 25 responses including housing, renewable energy and water problems. These ideas formed the basis of our Aims.

We collected several comment cards from 3 post boxes in the village that reinforced the ideas of the launch event.

We wanted to be sure that anybody who could not attend the event was not disadvantaged.

3. Contacting stakeholders

Who was involved?

We produced a database of 68 different contacts including

Consultation Bodies

Local Groups and Organisations

Local Business

Schools

Social Housing Providers

Landowners and

Other interested parties

What was discussed?

Our aim was to find out their priorities for our parish and include their plans into our Neighbourhood Plan ideas.

What was achieved?

We had positive contact with many useful local people.

4. Contacting community groups

Who was involved?

All local groups and interested parties.

We produced Goody Bags, posters leaflets, comment cards and contact details including setting up a new email address.

We delivered a regular Newsletter to all households in the parish.

We approached:

- Allotment Holders
- Glinton Friendship Club
- Peakirk Parochial Church Council
- Village Hall Committee
- Yoga Classes
- Tots and Toddlers
- Northern Footpath Forum
- Glinton and Peakirk Green Group
- Horticultural Society
- Book Club
- Parish Councils in Glinton and Northborough.

- Our Ward Councillor.
- Pub goers
- Dog walkers
- Cyclists

What was discussed?

We produced a Powerpoint which we took to other Parish Councils.
 We started a Facebook and Twitter page, a blog and a dedicated email address.
 We posted updates in the Village Tribune and local newspaper.
 We set up a Workshop which was not popular, so had to be cancelled.
 We held a Pizza and Film night for whole family involvement.

What was achieved?

We wanted to make sure everybody who had a comment was heard and that there was no preconceived plan of action. We welcome all and every comment and recorded them to add to our decision making.

Stage Two Vision Aims and Objectives 2014

Consultation on
 Vision
 Aims

Objectives by means of:

- Asking for ideas in Newsletter Feb 2014
- Stall at the Village Fete in May.
- Workshop in June
- Questionnaire sent out in August

Who was involved?

All households were sent a hard copy of both of the Newsletters and Questionnaire forms.
 All relevant contacts on the database were advised by email.
 Posters were put up in and around the village and social media informed.
 All stakeholders invited to the Workshop in June..

Questionnaire August 2014

175 leaflets delivered with 38 completed, 23 submissions via Survey Monkey. A 35% response.

We had a stall at the Village Fete.

We organised a Village Walkabout so that residents could come out and tell us what characteristics they valued in the houses near them.

What was discussed?

February Newsletter with results of the Launch consultation and issues raised.
 Identified 5 issues the Neighbourhood Plan could address.

- Development
- Amenities
- Quality of life
- Safeguard character
- Identify community demands for land.

Workshop in June

Four Aims Identified and discussed.

- Aim 1 Housing
- Aim 2 Community
- Aim 3 Getting About
- Aim 4 Environment and Countryside.

In June the Glinton and Peakirk Community Energy Group sent out a survey asking for views on community projects to reduce our Carbon footprint. Their results were added to our own to support our Community Energy ideas.

The August questionnaire asked for support of our

- Vision,
- Aims and

- Objectives

prior to writing our policies. We received overwhelming support from 35% of the parish who responded.

What was achieved?

1. The Analysis of the February Newsletter Survey showed that 89% of respondents agreed we had identified the correct Aims and ideas for Objectives.
2. 22 people attended the workshop and all suggestions were positively accepted with useful comments. Ideas for Planning Policies and Village projects were sought.
3. The August Questionnaire resulted in
 - a. 95% support of our Vision,
 - b. 91.8% to 96.8% support for our Aims
 - c. Objectives
 - i. Housing - Most popular Quality of Design with 98.4% support
 - ii. Community - Most popular Designation of Local Green Space 93.4% support for Old Wildfowl Trust site and the Allotments.
 - iii. Getting About. Most popular - Footpaths and Bridleways 98.4% support.
 - iv. Environment and Countryside Most popular - Rural character of the village setting with 96.8% support.

Stage Three Policies 2015

Version 1 of our draft plan was finalized in November 2014 based on all our consultation work. We found writing policies that took on the concerns raised was very difficult. During 2015 we completed 5 different versions of the plan. We wanted to be sure we were happy with the policies proposed and that they recognised the concerns raised. In November we consulted on our Character Area Assessment and our Landscape Character Area Assessment.

Who was involved?

During 2015 we updated residents and stakeholders via Social media, articles in the Village Tribune.

We sought guidance and feedback from our Planning Aid advisor and Peterborough City Council.

We employed a Planning Consultant to help us finish our plan.

We looked at Model Policies

The November consultation was held jointly with the Peakirk 1000 group. 2016 will be 1000 years of documented settlement in Peakirk. 53 people attended. We provided tea and biscuits.

What was discussed?

We struggled with writing the policies.

We started work on our Evidence base. The fieldwork for the Landscape Character Assessment was carried out by village residents and their families. The ideas for the Character Area Assessment were put together by the Group with help from residents, based on the Walkabout in 2014.

We were under pressure to delete policies that were felt to re-state those of Peterborough City Council, but as these addressed issues important to the residents, we decided to leave them in with the expectation that our local knowledge could help those making development decisions that affect our parish.

The feedback from the November consultation on Character Areas was very encouraging.

What was achieved?

At the end of the year we employed the services of a Planning Consultant who guided us towards acceptable wording of policies and the Justification that would need to be provided to explain their purpose to developers. This was a great step forward.

We added Frequently Asked Questions to our Evidence Base to answer all those questions raised at the initial consultation that could not be addressed by the Plan.

The November consultation supported our initial fieldwork on both the Landscape and Character Areas. There was enthusiasm in the village for protecting our heritage.

Stage Four Consultation Summer 2016

In April 2015 we had finalized version 5 of the plan and felt we were ready to ask for residents' comments.

We took our plan to the Village Fete and received good feedback.

Further consultation with Peterborough City Council meant that it was in fact Version 7 of the plan in July 2016 that was ready for the Regulation 14 consultation.

Who was involved?

All relevant stakeholders including Natural England, Historic England, Anglian Water, The Environment Agency, Lincolnshire County Council and all landowners were contacted by letter or email.

All residents received a flyer through their door with details of the consultation.

Both events were publicized on Social Media and via the Village Tribune.

Local Parish Councils and Ward Councilors were invited to attend.

Two events were held marking the start and the finish of the six week consultation period.

The Bank Holiday Monday Event on August 29th 2016 marked 3 years since our launch event.

The final Drop in session was held on Saturday 15th October.

Both events were in the Village Hall with tea and cakes and members of the planning group to advise and answer questions. We even wore our T shirts.

Every visitor had a Goody Bag with a Plan summary, an explanation of the process, a comment card and a copy of the plan on CD.

There were 10 hard copies of the plan, which were loaned out to visitors who wanted to take it away and read it.

All the Evidence in support of our plan was available as a hard copy to read through or borrow.

The plan and the Evidence was also available on the Village Website.

The final event was a Drop In session on the Saturday afternoon October 15th.

Members of the planning group were on hand to talk through any concerns arising from the plan.

We also received 14 emails, letters and comment cards from residents unable to attend the Drop in Sessions..

What was discussed?

The first event was more structured with a table with information for each Aim. We tried to show how the initial consultation had resulted in the finished plan. We had quotes from the post it notes from the original consultation to remind visitors of their hopes and concerns. 40 visitors attended.

The main concern from the written responses was for the future of the Old Wildfowl Trust Site.

We felt the second event was important as it gave residents time to read through the plan and the evidence before coming back and asking informed questions.

5 visitors to this event spent 2 hours talking through the future housing development needed in the village. They had several useful suggestions.

What was achieved?

We were pleased with the general support the plan received.

There were several useful suggestions.

The main concern was the future use of the Old Wildfowl Trust site. It has recently been used for grazing horses, which has resulted in some damage to the habitat.

21 comments supporting designation as a Local Green Space.

11 people supported 'no development outside the village envelope'

Worries were expressed about flooding issues.

Speeding traffic and lack of footpaths was also an issue.

Summary of the Main concerns and issues raised during the preparation of the Plan.

Aim	Key Concerns	How we dealt with them
1. Housing	Retaining the small size of the village. Retaining the rural character of the parish. Encouraging future development that met the needs of the village.	Policies PK1-7, PK9 and PK11-13 all deal with these concerns.
2. Community	Keep the community spirit. Preserve and enhance the facilities we have now. Protect green spaces important to the history and setting of the parish. Improve broadband and mobile phone signals.	Policies PK6 and PK10-13 all deal with these concerns. Broadband issues were referred to the Parish Council.
3. Getting About	Slow down the traffic. Improve the availability of off road parking. Make it easier and safer to walk or cycle between villages.	Policies PK3,PK4, PK12 and PK13 all deal with these concerns. Issues about speeding traffic and new footpaths are being dealt with under Village Projects by the Parish Council and the Northern Footpath Forum.
4. Environment	Protect and enhance both the historical and environmental the setting of the village. Encourage community renewable energy without blighting our countryside. Encourage sustainable living that helps us reduce our carbon footprint. The future of the Old Wildfowl Trust site.	Policies PK2-PK5, PK8-PK13 deal with these concerns. Part of the Old Wildfowl Trust Site was added to the Local Green Space designation following the final consultation.

Conclusion

The Peakirk Neighbourhood Plan Group together with the Peakirk Parish Council have regarded communicating with the residents of our parish as their main concern during this plan process.

We were determined that the views of the people who live and work in Peakirk should help shape the future of our community.

We hope our Neighbourhood Plan goes some way to achieving that.