

TO ALL USERS OF PEAKIRK VILLAGE HALL

Read this Important Notice

FIRE SAFETY

The person in charge of the function should check the location of the fire exits and other exit points. These should be free from obstruction at all times

A mobile phone should be available if a call to the fire brigade is required

The hirer should also be aware of the location of the fire extinguishers and fire blanket and read the operating instructions

The person in charge should be aware of who is attending the function in case of an evacuation

IN CASE OF FIRE

Call the Fire Brigade. Please note there is neither phone in the hall nor public phone in the village

Attack the fire if possible with the appliances available but without taking personal risks. Fire extinguishers are located in the kitchen, at the front and back of the hall. There is a fire blanket in the kitchen

If safe, electrical appliances should be switched off and doors and windows closed

Leave the building by the nearest available exit. Do not stop to collect personal belongings

Fire exit doors are located at the back of the hall either side of the stage in addition to the main entrance door. Bull Lane opposite the hall and adjacent to the Ruddy Duck public house should be used as an assembly point

Members of your group should be designated to ensure the building is vacated without taking personal risk and that all people at the function are accounted for

Village Hall Contact Telephone Number 07938 386226.

Do not re-enter the building until instructed by a responsible person to do so