PEAKIRK PARISH COUNCIL – MINUTES OF THE ANNUAL MEETING HELD ON MONDAY 15TH MAY 2017 STARTING AT 7.30PM IN THE VILLAGE HALL

Present: Councillors Henry Clark, Gary Wright, Roy Pettitt, David Fovargue and Greg Prior.

Also in attendance : Angela Hankins (Clerk) and 1 member of the public.

1. Henry Clark was unanimously elected as Chairman.

2. The chairman signed the Declaration of Acceptance of Office.

3 Apologies received from– Cllrs Emma Crowson and Sally Jackson and Ward Councillor John Holdich.

4. HC made it known that he was chairman of CAPALC. There were no other declarations of interest.

5. Sally Jackson was proposed as Vice-Chair and agreed unanimously.

6. Cllrs Roy Pettitt and David Fovargue were elected to serve on the planning working group, with Cllr Greg Prior in addition if trees involved.

7. Representatives were appointed for the under-mentioned:

 (a) Media/ Publicity – EC

 (b) CAPALC - HC

 (c) Neighbourhood Planning Group – HC/ SJ/ EC and DF

 (d)) Planning Users Forum -RP

 (e) Northern Footpath Forum - HC and SJ

 (f) Village Hall Committee – DF with RP as substitute

 (g) Peterborough Parish Liaison Committee - HC

8. The dates and times of ordinary meetings for the period January 2018– December 2018 were agreed as the 3rd Monday in the month and the date for the Annual Parish Meeting agreed as 14th May.

9. Members considered and reaffirmed policy decisions and procedures in relation to:

 (a) Charitable donations

 (b) Planning applications

 (c) Purchase/laying of poppy wreath

 (d) Complaints procedure

 (e) Communications policy

 (f) Terms of reference for representation on outside bodies

 (g) Sustainable procurement policy

 ***Grievance and Disciplinary Procedures to be put on the agenda of the next meeting.***

10. Public question time: Dr Avril Lumley-Prior advised that 160 items had been unearthed from the recent

 archaeological test pit on the Village Green. PAST would like to display some of the better finds. It was confirmed that ownership of items from the test pit belongs to the Parish Council. PAST would prefer the display to stay in the village. A mediaeval token was the most important find. Possible locations for a display could be either the Village Hall or the Church.

 ***Members to consider.***

 ***HC to contact Andy Buckingham at I-Signs in relation to the proof for the display board.***

11. The minutes of the previous meeting dated 10th April 2017 were approved as a true record.

12. Correspondence:

12.1 Woodland Trust – invitation for a talk from the Woodland Trust declined.

12.2 Peterborough Health and Wellbeing 2016-19 Strategy circulated. Any observations to be fed back to the Clerk for forwarding to HC.

12.3 MAGPA request for donation declined.

13. Planning:

13.1 Members had no objection to consultation 17/00789/CTR, application to fell conifer at 14 St Pegas Road, but requested that a more suitable replacement tree be planted.

13.2 It was noted that planning application 16/02075/FUL for development of 14 dwellings at land south of Penwald Court was permitted. DF advised of concerns raised with Anglian Water to which he had not yet received a response. Following a complaint a response should be received by 16th May. DF will pursue.

14. Finance:

 14.1 Members reviewed and were satisfied with the effectiveness of the system of internal control.

 14.2 Members considered and approved the Annual Governance Statement.

14,3 Consideration and approval given to the accounting statements in the Annual Return for the year ended 31 March 2017.

14.4 The budget review to 30th April 2107 was noted.

14.5 Approval given to the appointment of Mr Rod Gall as internal auditor for a further year.

14.6 Approval given for payment of invoice from Came & Company in the sum of £365.33 for annual insurance cover with Aviva.

14.7 Approval given for payment of annual affiliation fee to CAPALC in the sum of £189.83.

14.8 Members considered whether a contribution should be made to St Pega’s Parochial Church Council for maintenance of the churchyard. Agreement in principle subject to receiving a copy of the church accounts and expenditure.

 ***Bring forward to next meeting.***

15. Maintenance:

15.1 As graffiti and criminal damage is on-going it was decided to take no further action at present in relation to removal of the remaining paint damage on the bridges over the South Drain and Maxey Cut. HC has taken down the information board on the Maxey Cut to try and restore ite.

15.2 The Clerk advised that she had spoken to the owner in relation to cutting back of foliage adjacent to Peakirk House.

15.3 The date for the Annual Village Litter Pick 2018 was agreed as 17th March.

15.4 There were no other reports in relation to maintenance.

15.5 The correspondence from Glinton PC advising that work to trees on Peakirk Road is to be undertaken by the City Council was noted.

16. Defibrillator – the quote for the installation received from jd carter was noted.

 ***Item held over for next meeting in absence of SJ.***

17. Speeding – member discussed the current position in relation to Speed Watch and agreed the following actions in relation to submission of speed data from the VAS to the City Council:

***GW to find out who the current contact is at the Constabulary, who holds the equipment and what is require to resurrect the Speedwatch Scheme.***

***HC to send data from VAS to the Clerk for forwarding to Lewis Banks at the City Council and request feed-back for the next meeting. Alternately HC will visit City Council offices to speak to their speciliaist.***

***HC to contact Westcotec to determine whether the other VAS signs can be up-dated to provide data.***

***Consideration to be given to an additional VAS on the opposite side of St Pega’s Road.***

18. Millennium Copse – it was noted that a suitable log/seat is still awaited .

19. HC advised that the Neighbourhood Plan had been passed by the Inspector and details of the referendum are awaited.

20. HC advised that the Northern Footpath Forum were considering a suspension bridge over the Welland as a cheaper alternative and were looking for a Structural Engineer to produce a specification.

21. Councillors reports:

 DF advised that he had written to Stewart Jackson, MP voicing safety concerns about the proposed grain silo on Foxcovert Road.

 GP reported that he had sprayed the weeds along the bottom of the yew hedge adjacent to the Village Green.

 HC had attended an all-party policy meeting focusing on policing, where the speaker was Superintendent Andy Gipp, and the Prevention an d Enforcement Service. All incidents of fly-tipping should be reported on the City Counci web-site.

22. The main issue raised at the Annual Parish Meeting was in relation to speeding.

23. The date of the next meeting was confirmed as 19th June.

 There being no further business the meeting closed at 9.00pm.