MINUTES OF A MEETING OF PEAKIRK PARISH COUNCIL HELD ON MONDAY 18 JUNE 2018 IN THE VILLAGE HALL STARTING AT 7.30PM

Present: Councillors Sally Jackson (Vice-Chair), Gary Wright, Roy Pettitt, Greg Prior, David Fovargue and Emma Crowson (minute taker).

Also in attendance: 5 members of the public.

26. Public question time:

26.1 Dr Lumley-Prior expressed her approval of the parish council deciding to discuss an anti-bullying process as she felt that she has been belittled by certain members of the parish council.

* 1. Mrs V Banks-Haynes raised the question of the wildfowl trust site and whether a recent

 email by John Dadge had been considered (discussed under minute 30.3).

She also raised the point of a large horse box parking on St Pegas Road (discussed under minute 41.

A point was also raised regarding the marketing by Connells Estate Agents of the new houses at Penwald Court as a “gated development”. The councillors confirmed that they did not know from any planning permissions that this was the case.

***Clerk to pursue Connells and/or developer and PCC and notify Mrs Banks-Haynes accordingly.***

* 1. Mrs Y Neaverson raised the question of the bus times that are inappropriate for Peakirk

 residents and do not work for the village**.**

***Clerk to contact the transport department of the bus company to see how they work out their timetables and routes and to see if any improvements can be made. Clerk to notify Mrs Neaverson accordingly.***

* 1. Mr J Neaverson asked about the naming of the new development at Penwald Court as he

expressed a wish that it could reflect the history of Peakirk and refer back to what the land once was, i.e. The Timber Yard or even refer to the late owner, Mr Arthur Neaverson. Fitzwilliam Court was another proposed name.

***Clerk to contact the planning department at PCC to see if the name can be determined in this way. Clerk to notify Mr Neaverson accordingly.***

27. Apologies received from Councillor Henry Clark and Clerk Angela Hankins and also from Ward Councillors John Holdich and Peter Hiller.

28. No declarations of interest were recorded.

29. The minutes of the previous meeting dated 21 May 2018 were approved as a true record.

30. Correspondence:

30.1 Noted that September meeting will begin at 7.30 with local MP being present. Councillor Jackson advised residents present that they could raise any questions with the Clerk that required answers from Fiona Onasanya.

30.2 14 May 2019 confirmed as date for Annual Parish Meeting 7.15 for 7.30pm.

30.3 Members were advised of an email received from John Dadge regarding the Wildfowl Trust site and seeking further discussions on the site. Councillors Jackson and Fovargue stated

that nothing had changed and because of the reasons previously set out to Mr Dadge, that no housing could be considered on the site. The working party members of the Parish Council agreed to a further meeting with Mr Dadge to reiterate this and to discuss other options that were not raised at the timebecause the Parish Council does not own the land. ***Clerk to contact Mr Dadge to arrange a meeting to reiterate what has previously been said and to explore other options and copy Mrs Banks-Haynes into the reply.***

30.4 Crime update received. Two crimes were reported in Peakirk and there was a reminder from the police that people should not leave valuables in a car, either in a seat or in the foot-well.

30.5 An update on the City Fibre Project from Councillor Jackson informed members that Peterborough is one of 12 cities taking part in the project. Commencing with Dogsthorpe and Park Wards all the city will be connected eventually.

31. Planning

31.1 The South Kesteven Local Plan Proposed Submission Public Consultation is running between 11 June and 23 July. Peakirk Parish Council has already submitted comments regarding amount of traffic but can still make further comments if required.

31.2 The St Pega Project Group has informed the Parish Council of it’s intentions for work to the church including a new toilet, servery, lighting and the preservation of the wall paintings. The Parish Council wholeheartedly gives its’ support to the project.

***Clerk to reply to the churchwarden, Trish Roberts, to confirm support.***

* 1. No other planning applications received.

32. Finance

32.1 No budget review presented as only one cheque for £48 had been cleared.

***Budget review to be presented next month.***

32.2 Payment of salary and expenses for May to Mrs A Hankins agreed.

32.3 Approval given to payment of invoice to Mr Harding in the sum of £270 for grass-cutting

 services for May.

32.4 No comments from the internal auditor presented in relation to the Annual Return.

32.5 It was agreed that a review of the risk register and financial regulations be considered at the next meeting.

***Clerk to add item to the agenda of the next meeting.***

32.6 Approval given for expenditure on a tree survey/update by John Wilcockson in the sum of £125.

***Clerk to arrange.***

32.7 Councillor Jackson reported that a new bank mandate needs to be completed by the Clerk

 and Councillor Clark on their return to ensure all relevant signatories can sign banking

 documents.

***Clerk and Councillor Clark to action.***

33. Conduct:

33.1 Councillors were not all aware of the Code of Conduct adopted previously. It was felt that this may need revisiting. Councillor Crowson said she had found other Codes of Conduct from other Parish Councils and would put a document together to discuss at the next meeting as many members felt that in view of recent events at Parish Council meetings and between councillors that a policy is needed that sets out what behaviours are expected of councillors and also those members of the public attending a parish council meeting**.** The envisaged Code of Conduct will have a robust anti-bullying statement within it**.**

 ***Councillor Crowson to circulate before next meeting.***

33.2Dr Lumley-Prior said she had been receiving parish council emails from certain of the councillors.

 ***All councillors and the Clerk to ensure that they are sending Parish Council emails only to the email address of Councillor Prior***.

 It was felt that when newgov.uk email addresses are available to individual councillors this problem wouldbe resolved.

***Councillor Clark to confirm to all councillors when this will happen at next meeting.***

33.3 Dr Lumley-Prior made implied comments about the conduct of certain councillors but was unwilling to state exactly who and what the problem was. Most councillors present felt that if she has any complaint to make in future, these should be submitted in writing to the Clerk so the Parish Council and particularly the Chair, can take any appropriate action.

33.4 In respect of the Council’s policy in relation to filming and use of social media, it was felt that this should be published on the village website. Councillor Fovargue raised whether it should include prior permission for filming?

 ***Clerk to investigate this point and arrange publication on website.***

34. Maintenance:

34.1 Graffiti is still on the bridge.

***Clerk to contact Northborough Parish Council to see if they have contacted PCC about its removal.***

34.2 Village walk about confirmed as 27 June at 9am. Councillors Pettit and Wright will be undertaking this. The fine needles at Peakirk House were raised as they are making the pavement slippery. It was considered whether the community service volunteers could undertake sweeping of needles.

***Clerk to contact.***

34.3 Cllr Pettitt advised that the Jubilee Oak plaque has not yet been returned**.**

34.4 Results of tree survey on Village Green not known by councillors present**.**

***Clerk to confirm at next meeting.***

34.5 The council’s tree risk management strategy was circulated for all councillors to read. No amendments were felt necessary.

35. Peakirk Emergency Plan: Councillor Wright has circulated two documents that will make up the Peakirk Emergency Plan. It was requested that all councillors read the documents and pass any comments to Councillor Wright. This then to be discussed and adopted at the next meeting.

 ***Clerk to add to agenda for next meeting.***

36. Traffic issues: Councillor Wright reported that some speed checks have been done by the Traffic Working Party but some more are required at different times/days to get a comprehensive set of data.

***Councillor Wright to arrange more checks with Councillors Crowson, Fovargue and Pettitt.*** Councillor Pettitt reported on meeting he had with another resident and local MP although he did not attend this as a parish councillor. Traffic and speeding issues were put to her and she said she will be speaking to relevant parties to see what can be done. The resident who arranged the meeting is happy to chase progress up although it was felt that if nothing happens, the parish council could intervene. No action required at present.

37. Vets scheme: Councillor Jackson reported that because of difficulties with call guardian, an app is going to be set up for the defibrillator scheme although it is admitted that not everyone has a smart phone. Further training can be given for both the the defibrillator and a first aid course as previously discussed at parish council meetings. The defibrillator course for up to 50 people will cost £175 and the first aid course for up to 25 people will cost £250. £2000 has been spent on the defibrillator but there is still £718 to spend on the courses. The courses will be arranged for autumn in the village hall.

 ***Councillor Jackson to prepare leaflet advertising this and Councillor Fovargue to determine available dates for village hall on a Saturday in the autumn.***

38. St Pega Project: Councillor Jackson confirmed that a small group of four volunteers is in the process of applying for the faculty permission for works on the church, namely the toilet, servery and lighting. Councillor Clark is dealing with the lighting and the queries that were raised by the Diocesan Advisory Committee on that point. Once queries have been resolved, Form 2 will be issued and the faculty pack issued to the parochial church council. Public notices then have to be displayed on or around the church for 28 days. Funding applications have been instigated by Councillor Jackson and David Hankins, the chair of the project.

39. Northern Footpath Forum: The project team is waiting for the Environment Agency consent to start work. Sustrans is to give a cost for running the project. There is an AGM on 10 July if anyone wishes to attend.

40. Website: Update from Councillor Clark in relation to progress on quote for new website held over until July meeting.

41. Councillors’ reports:

Councillor Pettitt attended the PCC forum on planning. It was confirmed that the local plan is with the inspector and is expected to be adopted in early 2019.

 Councillor Crowson said there had been comments from residents about the horse box that is parked on a regular basis on a dangerous corner in the village.

 ***Councillors request that Clerk writes to residents about parishioners’ concerns.***

42. The date of the next meeting was noted as Monday 16 July.

There being no further business the meeting closed at 9.30pm.