MINUTES OF A MEETING OF PEAKIRK PARISH COUNCIL HELD ON MONDAY 16TH JULY 2018 IN THE VILLAGE HALL, STARTING AT 7.30PM

Present: Councillors Henry Clark (Chair), Sally Jackson, Roy Pettitt, Emma Crowson, Greg Prior and David Fovargue.

Also in attendance: Angela Hankins (Clerk)

43. Public question time: no members of the public were present. Cllr Clark advised that the meeting would be filmed.

44. Apologies received from Cllr Wright and Ward Councillors Holdich and Hiller.

45. No declarations of interest were recorded.

46. The minutes of the previous meeting dated 18th June 2018 were agreed as a true record.

47. Members agreed that the length of time allowed at the start of meetings for residents matters relating to village issues would remain at 15 minutes. No member of the public to speak during meetings. The filming of meetings will be trialled.

***Guide lines for public participation to be drawn up by Cllr Clark and the Clerk.***

Cllr Jackson requested chairmanship training.

 ***Approval given for both Cllr Jackson and Cllr Fovargue to attend an appropriate course.***

47. Correspondence:

 47.1 Parking on the pavement – there was discussion on this issue and the difficulties involved.

47.2 The Clerk advised that she was in contact with Councillor Hiller regarding bus route 62 through the village. The length of time taken and cost were far more than the service provided by Delaine and it was felt that a shorter journey time was important.

 ***Clerk to contact previous users of the bus to ascertain views and feed back to Cllr Hiller.***

47.3 The Clerk advised that the postal numbering of the new development to the rear of Penwald Court would continue, no new road name required.

47.4 Rural Crime Report – it was noted that the report in its’ current format would no longer be available.

 47.5 Other items of correspondence: Clerk and Councils Direct was circulated to Cllr RP and EC.

48. Conduct: Cllr Crowson was thanked for the work that she had done on the code of conduct. It was

 resolved to adopt the NALC model code of conduct with the extra information from Cllr Crowson as an

 accompanying explanation.

49. Planning:

49.1 No applications had been received.

49.2 Members noted the 24th July at 7.30pm for a meeting with John Dadge of Barker, Storey Matthews and Mrs Banks-Haynes in relation to the former Wildfowl Trust Site.

 It had been reiterated that housing would not be in accordance with the Neighbourhood Plan.

50. Finance:

50.1 Members noted the budget review to 30 June 2108.

50.2 Approval given to payment of invoice to PCVS for salary service for Apr/June in the sum of £36.

50.3 Approval given for payment of invoice to Mr Harding for grass-cutting for June.

50.4 Approval given to payment of invoice to Mr J Wilcockson in the sum of £125 for annual inspection of horse chestnut tree on the village green.

50.5 Members noted payment of salary and expenses to Mrs A Hankins in the sum of £282.64 for June.

50.6 Members noted payment of PAYE for April-June in the sum of £210.40.

50.7 Members considered the existing format of the Risk Schedule and an amended, more detailed version and risk assessments. HC advised that risk assessments could be provided by Came and Co, the insurance agents.

***RP, assisted by DF to adapt model used by Barton Stacey Parish Council for Peakirk use.***

***Review of Financial Regulations to be held over to future meeting.***

50.8 Approval given to donation to Peakirk Parochial Church Council in the sum of £700 towards maintenance of the churchyard.

50.8 Members agreed to authorise emergency expenditure by the Clerk during the Summer recess up to £300.

51. Maintenance:

51.1 Cllr Pettitt reported on the findings of the village walkabout with Lee Moore of the City Council.

Consideration given to the installation of bollards adjacent to the village monument to prevent vehicle damage to the area. It was felt that this could create more problems than it solves.

***Members to consider and hold over to next meeting.***

Needles on the road and path outside Peakirk House should be swept every 6 weeks.

***RP to keep a record.***

Lack of a footpath along Thorney Road – Clerk to raise again with Lewis Banks at the City Council

51.2 The frequency of road/path sweeping by Amey was noted. Contact details available if additional sweep required.

51.3 There was no progress to report in relation to the graffiti on the bridge.

 ***Clerk to contact Amey direct.***

51.4 Members noted the annual survey report from John Wilcockson on the horse chestnut tree on the Village Green and comments in relation to the Holly Tree. The holly tree will be retained as it is not a danger. Recommended deadwood removal from the horse chestnut to be held over pending possible further works arising from the full 3-year survey.

51.5 Agreement given for a quote to be obtained from John Wilcockson for a full 3-year tree survey of trees on the Village Green.

51.6 Councillor Fovargue raised concerns in relation to the footpath between Peakirk and Glinton. On the right hand side the grass is encroaching on the path. RP advised that Lee Moore is trying to get work undertaken by Community Services. Brambles are overhanging the footpath/cycleway on the left-hand side.

 ***RP and GP to cut down the brambles.***

51.7 Cllr Fovargue advised that there were some dead trees in The Sanderlings access road adjacent to the Carr Dyke.

 ***Clerk to contact drainage authority and request appropriate action.***

51.8 Cllr Jackson reported that she and Cllr Pettitt are struggling to keep the new young trees alive in the Mellennium Copse – they have been watering them and keeping them mulched. The area needs strimming and a maintenance schedule drawn up.

***DF offered to undertake the strimming. SJ to meet DF on site, SJ to cut back epicormic growth.***

***More bark chippings required – include with quote for potential tree works on the Village Green.***

52. Peakirk Emergency Plan: Cllr Wright had circulated an amended version shortly before the meeting. The Flood Plan created by David Hankins was felt to be very comprehensive. Cllt Pettitt felt that the City Council emergency plan was more comprehensive.

 ***Item to be held over for October meeting.***

53. Cllr Wright requested further speed checks be carried out by the project team to increase the amount of data Cllr Pettitt reported that it seems that the police are sending warning letters to motorist caught by Speed Watch over the limit .

 ***Item to be on the agenda of the next meeting.***

54. Cllr Jackson advised that a 2-hour cardiac arrest/defibrillator session would cost £175, and a provisional date for the training agreed for 8th September. A 3-hour First Aid Seminar at a cost of £250 had been provisionally booked for 22nd September. Information on both events to be put in The Village Tribune and fliers distributed. Places to be booked with SJ. Potential VETS Whatsapp group to be publicised at the defibrillator training session.

55. Cllr Jackson provided an update on the St Pega Project – a positive meeting had been held with the Diocesan Advisory Committee who had made a recent visit to the church.

56. Cllr Clark provided an update from the Northern Footpath Forum in relation to the bridge over the Welland.

57. Cllr Clark advised that the quote previously received for a new web-site remains valid. CAPALC has recently used this company so recommended to check how well this is working before going further. The charge from the City Council for individual .gov addresses will be £30 per account per year.

 ***HC to provide link to alternative free e-mail provider for councillors to create for themselves a separate council e-mail account.***

58. To receive Councillors reports:

 Cllr Pettitt advised that Fiona Onasanya MP is to visit Peakirk on Monday 13thAugust with Chief Executive Gillian Beasley in relation to traffic / road safety.

 ***HC to attend, SJ to check diary and attend if possible.***

Cllr Fovargue advised that bank mandate forms have been submitted to Barclays to enable him to be an authorised signatory.

 Cllr Prior reported that he had carried out litter-picking on Thorney Road and Meadow Road.

59. Members noted the date of the next meeting – Monday 17th September to be attended by Fiona Onasanya MP.

 ***HC to draft article for the Village Tribune and to send SJ copy for Facebook Group.***

 ***Clerk to draft leaflet and poster for leaflet drop 2 weeks before the meeting.***

There being no further business the meeting closed at 9.42pm.