PEAKIRK PARISH COUNCIL

 Clerk: Mrs A Hankins

*8 The Park*

*Peakirk*

*Peterborough*

*PE6 7NG*

*Tel: (01733) 253397*

**There will be a meeting of Peakirk Parish Council on Monday 20th May 2019 in the Village Hall at 7.30pm.**

**A Hankins**

**Clerk to the Council**

**Date: 14th May 2019**

AGENDA

1. To elect a Chairman.

2. Chairman to sign Declaration of Acceptance of Office of Chairman.

3 To note apologies.

4. To record declarations of interest.

5. To elect a Vice-Chair.

6. To appoint members to serve on the planning working group.

7. To appoint representatives to/for the under-mentioned:

 (a) Media/ Publicity

 (b) CAPALC

 (c) Peterborough Parish Liaison Committee.

 (d)) Planning Users Forum

 (e) Northern Footpath Forum

 (f) Village Hall Committee

8. To agree dates and times of ordinary meetings for the period January 2020– December 2020 and date for the Annual Parish Meeting.

9. To reaffirm policy decisions and procedures in relation to:

 (a) Charitable donations

 (b) Planning applications

 (c) Purchase/laying of poppy wreath

 (d) Complaints procedure

 (e) Communications policy

 (f) Terms of reference for representation on outside bodies

 (g) Sustainable procurement policy

 (h) Grievance and disciplinary procedure

10. To review the asset inspection log and to agree the asset register.

11. To approve the appointment of Mr Rod Gall as internal auditor for a further year.

12. Public question time.

13. To approve minutes of the previous meeting dated 15th April 2019.

14. Correspondence:

 14.1 To circulate Clerks & Councils Direct , May edition.

 14.2 To circulate CPRE Countryside Voice and Field Work, Spring edition.

15. Planning: to note any applications received.

16. Finance:

16.1 To note budget review to 30 April 2019.

16.2 To agree payment to CAPALC for affiliation for period 1.4.2019 to 31.3.2020 in the sum of £215.79.

16.3 To agree payment to CAPALC for General Data Protection Membership Scheme in the sum of £25.

16.4 To approve payment of membership fee of £36 to CPRE for annual subscription due 04/06/2019.

16.5 To approve reimbursement for ink cartridge in the sum of £21.59 to Mrs A Hankins.

16.6 To approve payment of home working allowance for April and May in the sum of £20 to Mrs A Hankins.

16.7 To approve payment of invoice to Mr Harding in the sum of £280 for grass-cutting for April.

16.8 To approve renewal of insurance through Came & Co.

16.9 To consider the Annual Internal Audit Report.

16.10 To approve the Annual Governance Statement.

16.11 To consider and resolve to approve the Accounting Statements.

17. Maintenance:

17.1 Walkabout with Lee Moore.

17.2 Annual inspection of village assets.

17.3 Repair of Anglian Water wall in Thorney Road.

17.4 To note costs of Litter Pick Hoops from Cllr Pettitt.

18. To note the current position in relation to allotments.

19. Road safety and Speed Watch: to receive an update.

20. To receive an update from the Northern Footpath Forum.

21. To note current position in relation to GDPR compliance.

22. To consider any matters arising from the Annual Parish Meeting.

23. To receive Councillors reports.

24. To note the date of the next meeting – Monday 17th June.

**PLEASE NOTE THAT UP TO 15 MINUTES WILL BE ALLOWED AT PUBLIC QUESTION TIME FOR RESIDENTS MATTERS. RESIDENTS AND MEMBERS OF THE PRESS ARE WELCOME TO ATTEND. RECORDING AND/OR FILMING OF PROCEEDINGS IS PERMITTED.**