MINUTES OF A MEETING OF PEAKIRK PARISH COUNCIL HELD ON MONDAY 20TH MAY 2019 IN THE VILLAGE HALL, STARTING AT 7.30PM

Present: Cllrs Henry Clark (Chair), Sally Jackson, Emma Crowson, Gary Wright, Roy Pettitt, David Fovargue and Greg Prior.

Also in attendance: Angela Hankins (Clerk)

1. Henry Clark was elected unanimously as Chairman.

2. The Declaration of Acceptance of Office of Chairman was signed by Cllr Clark.

3 Apologies were noted from Cllr Holdich.

4. Cllr Jackson declared an interest in item 16.4 and Cllr Clark in item 16.2, neither being prejudicial.

5. Sally Jackson was elected as Vice-Chair.

6. Roy Pettitt and David Fovargue were appointed to serve on the planning working group.

7. Representatives were appointed to/for the under-mentioned as follows:

 (a) Media/ Publicity – Emma Crowson

 (b) CAPALC – Henry Clark

 (c) Peterborough Parish Liaison Committee – Henry Clark

 (d)) Planning Users Forum – David Fovargue/ Gary Wright

 (e) Northern Footpath Forum – Sally Jackson / Henry Clark

 (f) Village Hall Committee – David Fovargue

8. The dates and times of ordinary meetings for the period January 2020– December 2020 were agreed for the 3rd Monday’s in the month, apart from August. The date for the Annual Parish Meeting was agreed as Tuesday 12th May, starting at 7.30pm.

9. Members reaffirmed policy decisions and procedures in relation to:

 (a) Charitable donations

 (b) Planning applications

 (c) Purchase/laying of poppy wreath

 (d) Complaints procedure

 (e) Communications policy

 (f) Terms of reference for representation on outside bodies

 (g) Sustainable procurement policy

 (h) Grievance and disciplinary procedure

10. The values listed on the Asset Register were agreed. Cllr Pettitt to complete the asset inspection log after

an inspection, assisted by other councillors.

11. Approval given for the appointment of Mr Rod Gall as internal auditor for a further year.

12. No members of the public were present for question time.

13. Approval was given to the minutes of the previous meeting dated 15th April 2019.

14. Correspondence:

 14.1 Clerks & Councils Direct , May edition was circulated – RP/ EC/ GW and DF.

14.2 CPRE Countryside Voice and Field Work, Spring edition was circulated – EC/GW/DF/GP and return to Clerk.

15. Planning: no applications had been received. The Clerk advised that a partial payment of CIL money in the sum of £4,056.02 had been received from the Penwald Court extension development. Cllr Jackson requested details of the CIL calculation by the City Council.

 ***Clerk to forward the e-mail from Mike Freeman.***

16. Finance:

16.1 Members noted the budget review to 30 April 2019.

16.2 Approval given for payment to CAPALC for affiliation for period 1.4.2019 to 31.3.2020 in the sum of £215.79.

16.3 Approval given for payment to CAPALC for General Data Protection Membership Scheme in the sum of £25.

16.4 Members approved payment of membership fee of £36 to CPRE for annual subscription due 04/06/2019.

16.5 Approval given for reimbursement for ink cartridge in the sum of £21.59 to Mrs A Hankins.

16.6 Approval given to payment of home working allowance for April and May in the sum of £20 to Mrs A Hankins.

16.7 The payment of invoice to Mr Harding in the sum of £280 for grass-cutting for April by electronic transfer was approved.

16.8 The Clerk to circulate figures for renewal of insurance through Came & Co when received.

16.9 Members considered the Annual Internal Audit Report and were content that there was nothing to note.

16.10 Member approved the Annual Governance Statement.

16.11 Members considered and resolved to approve the Accounting Statements.

17. Maintenance:

17.1 An annual walkabout with Lee Moore of the City Council was requested.

 ***Clerk to contact Lee Moore to arrange, Cllrs Pettitt and Wright to attend.***

17.2 Annual inspection of village assets – covered at item 10.

17.3 It was noted that no repair had yet been carried out by Anglian Water to the wall in Thorney Road.

 ***Clerk to chase up, stressing that repair to the wall is required, not a replacement fence.***

17.4 Members noted the costs of Litter Pick Hoops available and agreed not to purchase any due to the cost.

17.5 Cllr Jackson advised that a fire/ water main location marker in Firdale Close had been knocked down.

 ***Cllr Jackson to provide details to Clerk for onward reporting to the City Council.***

18. Cllr Clark read out a draft letter to the owner of the allotments in Rectory Lane in relation to possible purchase / long-term lease.

 ***Clerk to send letter with copy for David Dearman.***

19. Road safety and Speed Watch: Cllr Pettitt reported that one further Speed watch session had been carried out since the last meeting between 5-6pm coming in to the village. 35 vehicles had been recorded of which 5 were over the trigger level of 35mph (in the 30mph zone). Two further sessions planned – Deeping Road and Thorney Road. Cllr Wright advised of a letter of thanks received from a resident of Meadow Road following the Speedwatch session. No further data was available from the VAS on St Pegas Road but Cllr Fovargue will download data at the end of each month.

 Cllr Wright had no progress to report as yet on the Working Group.

20. Cllr Jackson provided an update from the Northern Footpath Forum. The Public Footpath Creation Agreement, Maxey Cut/River Welland Link has been prepared for signature by the 5 parties.

21. The Clerk provided an update on GDPR compliance. Cllr Clark advised that a template should soon be available for use from CAPALC.

22. Matters arising from the Annual Parish Meeting: of the possible projects outlined at the meeting by Cllr Jackson, road safety issues had the most support, with wider village involvement welcomed. The second project was the purchase of allotments and installation of a water supply. The third project was a tree survey and planting around the village.

 In order to support use of the defibrillator a WhatsApp Group could be set up – volunteers would be needed.

23. Councillors reports: Cllr Clark and Cllr Wright to agree with the Clerk a date for annual appraisal.

 Cllr Prior advised that he had sprayed near to the access onto the village green and spoke of the devastation caused by Ash die-back he had witnessed in Hampshire.

24. The date of the next meeting was noted as Monday 17th June.

 There being no further business the meeting closed at 8.50pm.