MINUTES OF A MEETING OF PEAKIRK PARISH COUNCIL HELD ON MONDAY 17TH FEBRUARY 2020 IN THE VILLAGE HALL, COMMENCING AT 7:30PM

Present: Councillors Henry Clark (Chair), Gary Wright, Emma Crowson, David Fovargue & Anne Tuley.

Also in attendance: Angela Hankins (Clerk)

Neil Bryce & Cate Harding present for item 136.

135. Public question time: there were no members of the public present.

136. Neil Boyce, the Chairman of Castor Parish Council spoke about the Good Neighbour Scheme. The scheme started with Castor, Ailsworth, Upton and then Barnack and Bainton. It has a constitution, charitable status and start-up grant funding from the City Council. Glinton are now also involved and Newborough and Peakirk are at early stages. The scheme is now called the Rural North West Peterborough Way Wardens & Good Neighbour Scheme. The Way Wardens are responsible for identifying new arrivals, the needy and vulnerable within the community with the aim of making them aware of help and support networks that may be available. The Good Neighbours Scheme uses volunteers to provide short term practical support to residents in the area. All volunteers are DBS checked and trained and expenses reimbursed. Clients can contact the scheme co-ordinator for help with tasks such as a lift, shopping etc. Help is usually restricted to 2-3 visits. The Scheme aims to create community spirit. It is a first level of support. Volunteers are not emergency workers, but good neighbours. If longer term help is needed the co-ordinator can help to engage professional services available from the City Council or other agencies.

 The scheme is in the process of setting up a website and needs publicity through village meetings, fetes etc. Trustees of the scheme are from participating bodies – parish councils joining the scheme are invited to have one of their councillors as a trustee.

 No financial contributions are needed at present from Parish Council’s but going forward funding will need to be secured for a co-ordinator. The scheme needs volunteers – ideally from the local community to help within the village. Suggested that the next step is to consult with residents – possibly at the Annual Parish Meeting.

137. Apologies were received and recorded from Cllrs Sally Jackson and Greg Prior.

138. No declarations of interest were recorded.

139. The minutes of the previous meeting dated 20th January 2020 were agreed as a true record.

140. No correspondence had been received.

141. Members discussed possible activities for Poppy Revell to undertake for the Parish Council in support of her volunteering section of the Duke of Edinburgh award scheme. It was agreed that she could undertake a survey of all trees and shrubs in the village, seen from public areas, recording the size, condition and type. She would then need to provide a report, list and map. Assistance with identification from Cllr Prior, help with the mapping from Cllr Clark and Steve Ward to assist as necessary. Poppy to be accompanied by Heather on all occasions, Cllr Clark to sign off. Considered that the work would take 1 hour a week for 10 weeks.

 ***Clerk to confirm to Poppy.***

142. Planning:

142.1 To note any applications received -

20/00106/CTR – the Clerk confirmed that the application for various tree works (reductions in height / pollarding) at 18A St Pegas Road had been permitted.

142.2 Cllr Jackson had provided notes of the Neighbourhood Plan Review meeting of 27th January that Cllr Crowson reported on. It was suggested that the Neighbourhood Plan needed refreshing rather than reviewing.

 Several questions formulated from the review meeting to be asked of the City Council by the Clerk.

142.3 There were no other planning matters.

143. Operation London Bridge was discussed.

***Clerk to liaise with the Village Hall, Church, Barry Cook and Richard Neaverson in relation to flag-flying protocols and bell-tolling.***

144. Finance:

144.1 The budget review to 31 January was noted.

144.2 Approval given to payment of Home Working Allowance in the sum of £10 to Mrs A Hankins for February.

144.3 Approval given for payment of invoice to CAPALC for Councillor Training in the sum of £75.

144.4 Approval given for payment of invoice to Community Heartbeat Trust in the sum of £97.20 for replacement defibrillator pads.

144.5 Approval given for reimbursement of expenditure on corkboard for repair of noticeboard backing to Cllr Fovargue in the sum of £43.15.

144.6 Approval given to payment of invoice from R Harding & Son in the sum of £150 for trimming of the hedge at the Village Green.

144.7 Approval given for reimbursement to Mrs A Hankins for IT equipment (Windows 10 upgrade, new SSD, anti-virus, external drive & backup set up) in the sum of £330.

144.8 The Clerk advised that the Data Protection Fee was due for renewal. Annual fee to be £40.

 ***To be included on the agenda of the next meeting for approval of payment.***

145. Maintenance:

145.1 Cllr Clark reported on discussions with builders concerning the re-building of the Village Sign.

 Several quotes were obtained. Members agreed to accept the quotation from JB Restoration, with work completed in stone, in the sum of £2,956.80.

 ***Clerk to contact JB Restoration.***

145.2 Members approved expenditure in the sum of £600 for repainting of St Pega Plaque, new Peakirk nameplate, new box section post, welding etc

145.3 The Clerk advised of further discussion with Anglian Water wall in relation to the stone wall adjacent to the pumping station on Thorney Road and contact with Cross Keys Homes. Both have been advised of the parish council’s desire for the wall to be repaired with stone. It was agreed that this was a matter between the 2 parties and the parish council could not assist any further.

145.4 The item to receive any further updates from Cllr Prior on the current position in relation to the holly tree on the Village Green at the corner of Chestnut Close and Deeping Road / meeting with City Council Tree Officer and any other tree matters was held over to the next meeting.

 It was noted that the willow tree on the grass verge adjacent to 31 St Pegas Road has been pollarded by the City Council.

145.5 There were no further maintenance items.

146. Village Litter Pick –members noted Saturday 21st March as the date for the Annual Village Litter Pick. It was agreed that the event would start at 11.00am adjacent to the village green. Refreshments will be available from 12:30.

***Cllr Fovargue to sort risk assessment and advice cards.***

***Clerk to produce posters and A5 flyers, councillors to assist with distribution.***

***Cllr Fovargue to source 20 high-vis jackets.***

147. Members received a report of the Climate Emergency Working Group meeting of 1st February. Cllr Jackson and David Hankins had mapped out a timetable of activities for the next 12 months.

 ***Cllr Clark to do a report on what has been planned so far for the CAPALC news bulletin.***

 ***Cllr Tuley working on re-cycling with the possibility of a talk/visit to the City Council waste / re-cycling facility.***

148. Nothing further had been received from Richardsons in relation to the allotment site.

 ***It was agreed that the Clerk should write to the owner of the land making an offer to purchase.***

149. Road safety and Speed Watch – to note any updates/reports:

 Cllr Wright advised that he has spoken with Peter Tebb and Lewis Banks at the City Council. Data needs to be provided to ascertain whether the criteria for traffic reduction is met.

 Cllrs Fovargue and Crowson had looked at the speed sign data again, translating the data into actual speeds.

150. To receive a report from the Northern Footpath Forum – Cllr Clark advised that the invitation to bid for the bridge over the River Welland was about to be posted on the tender website. Then will need to raise the funds.

151. There were no Councillors reports.

152. The date of the next meeting was confirmed as Monday 16th March.

 There being no further business the meeting closed at 9:20pm.