MINUTES OF A VIRTUAL MEETING OF PEAKIRK PARISH COUNCIL HELD ON MONDAY 21ST SEPTEMBER 2020, STARTING AT 7:30PM

In virtual attendance: Cllrs Henry Clark (Chair), Sally Jackson, Emma Crowson, Anne Tuley and David Fovargue (from item 62.2).

Also in attendance: Angela Hankins (Clerk) and one resident.

56. Public question time: a resident commented on the planning application for development at Ivy House, Bull Lane.

57. Apologies for absence were received from Cllrs Greg Prior and Gary Wright.

58. There were no declarations of interest.

59. The minutes of the previous meeting dated 20th July 2020 were approved as a true record.

60. Correspondence:

 60.1 Clerks & Councils Direct – September Edition. To be circulated to Cllrs Crowson, Tuley and Fovargue.

 60.2 Countryside Voice (CPRE Sumer magazine) – to be circulated to Cllrs Crowson, Tuley and Fovargue.

 ***Cllr Jackson to provide copy to Cllr Clark.***

60.3 Members noted information from Cambs & Peterborough Against Scams Partnership. Publicity to be given on the noticeboard and the website.

 ***Clerk to circulate link for on-line training to Cllrs Jackson, Crowson and Tuley.***

60.4 Members noted details for Cambridgeshire Parish Conference - <https://cambsparishes.wordpress.com/local-councils-conference-2020/>.

 Anyone interested to book direct.

 60.5 Correspondence received from Anglian Water advising of route planning for the strategic water network programme.

 60.6 Members noted the resignation of Cllr Wright with effect from 19th October owing to intended re- location.

 ***Clerk to process.***

61. Planning:

61.1 The approval given to application 20/00830/CTR for substantial tree works (removal of up to 14 Leylandii trees and 2 Holly trees, reduction in height of 1 Leylandii and 1 Elderflower tree) at The Chestnuts, 7 Chestnut Close was noted. The original application included information about trees to be planted.

 ***Cllr Clark to contact in relation to new trees.***

61.2 Ivy House, Bull Lane application to demolish existing dwelling – no substantive news.

61.3 Concerns were raised about recent incidences of residents not understanding the planning approval requirements in relation to listed buildings and tree works in the conservation area.

 ***Clerk to contact the Conservation Officer, Sam Falco for guidance to prevent this.***

62. Finance:

62.1 The budget review to 31 August was noted.

62.2 Approval given to payment of Home Working Allowance in the sum of £20 to Mrs A Hankins for August/ September.

62.3 Approval given to payment of invoice to Mr R Harding in the sum of £280 for grass-cutting for July/August.

62.4 Approval given to payment of invoice to Village Tribune in the sum of £78 for advert in 4 issues.

62.5 Members approved payment of invoice to SLCC Enterprises for the Clerks attendance at the Virtual National Conference in the sum of £30 (£25 +VAT).

62.6 Members approved payment to HMRC for PAYE for July-Sept.

62.7 Members noted the NJC agreed pay scales for 2020/21 effective from 1 April and agreed the Clerk’s revised salary.

62.8 Approval given for payment of invoice to J Wilcockson for survey and report of trees on the Village Green in the sum of £400.

62.9 Members approved payment of £728 to Peakirk Parochial Church Council for maintenance of the churchyard.

63. Maintenance:

63.1 The Tree Officer’s report was noted – weed spraying and watering undertaken.

63.2 The Clerk reported on drainage problems in Chestnut Close. The outfall was blocked and partially collapsed. Root cutting and jetting from Chestnut Close to the outfall into the old Wildfowl Trust site was undertaken by the City Council and a new manhole built in the verge adjacent to Heartstone House. Frequency of gully cleansing noted as on a biannual basis at present.

63.3 Members noted the Arboricultural Consultant’s report and recommendations.

 ***Clerk to query possible error in identification of one tree. Chestnut (T7955) to be inspected again in July 2021. Reinspection of all trees required September 2022.***

63.4 There were no other maintenance matters.

64. Allotments – the Clerk advised that the owner of the land, Mrs Acker, had decided not to proceed with the sale but had sent a letter granting Peakirk Parish all rights to continue managing and using the allotments

 as they see fit.

 ***Cllr Clark to seek advice on the legal standing of the letter. Clerk to respond to Mrs Acker and to update Richardsons.***

65. Website Accessibility – the Clerk advised that a report was awaited from the website manager, prior to agreeing the wording of the accessibility statement.

 ***Clerk to chase. Cllr Clark to assist if nothing received from website manager.***

66. Road Safety and Speed Sign data – Cllr Fovargue provided an update. Between 18/6 – 21/8 53,129 vehicles have passed the VAS on St Pegas Road. 19,000 vehicles were over the limit, the average speed was 35mph and the fastest speed 70mph. Cllr Wright’s report was noted, suggesting that traffic calming may be preferable to speed tables that increase pollution and noise. Cllr Jackson referred to a report of a few years ago relating to Norfolk traffic calming measures.

 ***Clerk to contact Cllr Hiller to request help and support.***

67. Asset Register – Cllr Fovargue circulated an updated inspection register prior to the meeting. Items noted as requiring attention include both iron village signs (***Cllr Fovargue to renovate sign at the Glinton end)***; LED’s need replacing in VAS on Deeping Road -Cllr Clark suggested that a new sign could be installed on the Deeping Road and the current sign used as a portable sign- and overhanging branches need cutting back; shrubs near to the bus shelter need cutting back ***(Cllr Jackson to undertake)*** ; wooden posts on the Village Green near to the Millennium Oak need attention as well as a dislodged bollard near to Rookswood ***(Cllr Fovargue to provide specification for the work and Clerk to seek quotes).***

 ***Councillors requested to notify Cllr Fovargue of any work undertaken.***

68. Management of public spaces and Verge maintenance including meeting with Peterborough City Council and

69. Peakirk Climate Action Support Group - Cllr Jackson provided an extensive update covering both these agenda items, the Climate group having met twice since the last meeting. An offer of assistance in relation to promotion and communication had been received from a resident and details of grass mowing regimes that will support wildflower growth received from various bodies. Approval given for a separate Climate Emergency tab on the village website.

 Cllr Clark requested that the group provides an executive summary for the next meeting, assessing the various ideas and ranking them to show the most urgent and realistic. Any cost implications /requirement should also be advised to allow an amount to be included in the 2021/22 budget.

 ***Clerk and Cllr Jackson to meet with Mr Harding regarding possible changes to the grass-cutting specification.***

70. To receive Councillors reports:

 Cllr Crowson advised that Speed Watch is to recommence in October.

 Cllr Fovargue advised that Lee Moore from the City Council was willing to attend a village walk-about. Cllrs Fovargue and Crowson to participate.

 ***Clerk to arrange.***

71. The date of the next meeting was confirmed as Monday 19th October.

 There being no further business the meeting closed at 9:40pm.