MINUTES OF A MEETING OF PEAKIRK PARISH COUNCIL HELD ON MONDAY 16TH MARCH 2020 IN THE VILLAGE HALL, STARTING AT 7.30PM

Present: Cllrs Henry Clark (Chair), Emma Crowson, David Fovargue, Anne Tuley and Greg Prior.

Also in attendance: Angela Hankins (Clerk)

153. No members of the public were present for question time.

154. Apologies noted and received from Cllrs Sally Jackson and Gary Wright.

155. Cllr Clark declared an interest as Chair of CAPALC in item 159.6.

156. Minutes of the previous meeting dated 17th February 2020 were agreed and signed as a true record.

157. To note correspondence received:

 157.1 Clerks & Councils Direct (March Edition) circulated – EC / DF & AT.

157.2 The Clerk advised of correspondence received concerning damage to a grass verge in Firdale Close.

***Clerk to write to resident accordingly.***

157.3 Members noted the correspondence from CAPALC on membership benefits that had been circulated electronically prior to meeting.

157.4 Electoral Register amendments were distributed to those councillors signed to receive hard copies.

157.5 Members considered the impact that the Coronavirus might have on the working of the council.

 Concern expressed about the Annual Parish Meeting – advice to be taken from NALC.

157.6 Invitation from Richard Astle to meeting on 18th May for John Clare Countryside Project habitat creation plans.

 ***Cllr Tuley to attend. Clerk to advise accordingly.***

158. Planning:

158.1 Members noted an application received - 20/00255/TRE for felling of 2 trees with bad lean at 5 Mill Close.

158.2 No response yet received from the City Planning Department in relation to Neighbourhood Plan queries.

 ***Clerk to chase before next meeting.***

158.3 There were no other planning matters.

159. Finance:

159.1 The budget review to 29 February was noted.

159.2 Approval given for payment of Home Working Allowance in the sum of £10 to Mrs A Hankins for March.

159.3 Approval given for reimbursement to Cllr Fovargue in the sum of £29.94 for purchase of hi-vis vests.

159.4 Approval given for reimbursement to Cllr Prior in the sum of £10.18 for expenditure on fertiliser for trees.

159.5 Members approved payment to ICO and reimbursement to Mrs Hankins in the sum of £40 for Data Protection Renewal Fee.

159.6 Approval given for payment of invoice for annual membership to CAPALC in the sum of £290.63 (including Data Protection Membership Scheme).

159.7 Approval given for payment of start-up invoice from JB Restoration in the sum of £1,478.40 for rebuilding works for the Village Sign.

159.8 Payment to HMRC for PAYE for the period January-March in the sum of £208.20 approved.

160. Maintenance:

160.1 Members noted that the re-building of the Village Sign was about to begin.

160.2 Cllr Prior advised that the City Council Tree Officer is happy with the proposal to fell the holly tree at the corner of the Village Green and coppice the stump.

 ***Clerk to request quote from Willow Tree Services for this work and work to the London Plane.***

160.3 Vandal damage caused to the litter bin on the grass verge adjacent to the church had been reported to the City Council.

160.4 Other maintenance items – the Clerk reported that a bin adjacent to the Maxey Cut Bridge on the Deeping Road was overflowing and attracting further rubbish. Cllr Tuley advised of fly-tipping at the bottom of the public footpath from Rectory Lane.

 ***Clerk to report bin on Maxey Cut Bridge, Cllr Tuley to report fly-tipping at bottom of footpath.***

161. Village Litter Pick on 21st March –Cllr Fovargue provided a copy of the risk assessment for the records and advised of the small instruction cards to be given out. Members agreed that refreshments would still be provided.

***Clerk to take litter pickers and bags to the Village Green and arrange for collection of litter by Aragon.***

162. To receive a report from the Climate Emergency Working Group – Cllr Tuley is arranging for a speaker from the Recycling Centre and will liaise with the Village Hall in regard to a date.

163. Road safety and Speed Watch – Cllr Crowson advised that no further Speed Watch sessions had been held due to bad weather. Cllr Tuley asked to be present when Cllrs Crowson and Fovargue download data from the Vehicle Activated Sign.

164. Items agreed to be requested for the Annual Parish Meeting to include: reports from the Church, Village Hall Committee, Climate Change Group, Speed Watch & Traffic Safety Working Group and Neighbourhood Plan Group; information about the Good Neighbour Scheme to gauge village support; Chair’s report to include allotments and presentation from PAST.

 ***Clerk to send invite to agencies, subject to further advice from government.***

165. Cllr Clark, reporting for the Northern Footpath Forum advised that the Invitation to Tender documents were on the government website. Still seeking fund and moving forward slowly.

 ***Cllr Clark to send link to members.***

166. Councillors reports: Cllr Prior advised that he had weeded round, hand dug and fertilised all the new trees and whips put in.

 Cllr Clark reported that he had attended a forum on play equipment. The Clerk advised that the City Council were responsible for the maintenance and had confirmed this on several occasions.

 ***Clerk to request a copy of the latest report and confirmation that the City Council still inspect.***

Cllr Clark advised that the insurers, Came & Co have lots of helpful templates available – the contact being Ross Bullard.

167. The date of the next meeting was confirmed as Monday 20th April.

 There being no further business the meeting closed at 8:40pm