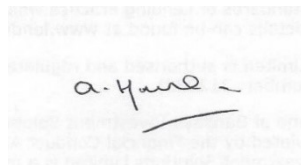


Clerk: Mrs A Hankins
8 The Park
Peakirk
Peterborough
PE6 7NG
Tel: (01733) 253397

The Annual Meeting of Peakirk Parish Council will be held virtually via Microsoft Teams on Tuesday 4th May 2021 at 7.30pm.



A Hankins
Clerk to the Council
Date: 27th April 2021

AGENDA

1. To elect a Chair.
2. Chair to be reminded of requirement to sign Declaration of Acceptance of Office of Chair.
3. To note apologies.
4. To record declarations of interest.
5. To elect a Vice-Chair.
6. To appoint members to serve on the Planning Working Group.
7. To appoint representatives to/for the under-mentioned:
 - (a) Media/ Publicity
 - (b) CAPALC
 - (c) Peterborough Parish Liaison Committee.
 - (d)) Planning Users Forum (if still relevant)
 - (e) Northern Footpath Forum
 - (f) Village Hall Committee
 - (g) Climate Emergency Group
 - (h) John Clare Countryside Project
 - (i) Tree warden
 - (j) Flood Warden and Community Emergency Response Co-ordinator.
8. To reaffirm or agree to review policy decisions and procedures in relation to:
 - (a) Charitable donations
 - (b) Planning applications and planning pre-application discussion/ meeting (July 2017)
 - (c) Purchase/laying of poppy wreath
 - (d) Complaint procedure
 - (e) Communications policy
 - (f) Terms of reference for representation on outside bodies
 - (g) Sustainable procurement policy

- (h) Grievance and disciplinary policy
 - (i) Asset management policy
 - (j) Freedom of Information policy
 - (k) Volunteer policy
 - (l) Emergency Plan
 - (m) Tree Policy
10. To receive current Asset Inspection Log and note whether any works outstanding.
 11. To agree dates and times of ordinary meetings for the period January 2022– December 2022 and date for the Annual Parish Meeting.
 12. To agree the continuation of appointment of Mr Rod Gall as the Internal Auditor.
 13. To approve minutes of the previous meeting dated 26th April 2021.
 14. Correspondence – to note any correspondence received.
 15. Planning:
 - 15.1 To note and consider application 21/00452/HHFUL For Removal of single storey rear extension and construction of two storey rear extension, conversion of existing barn into living accommodation and new car port at 7 Rectory Lane Peakirk Peterborough PE6 7NH.
 - 15.2 To note any other planning matters.
 16. Finance:
 - 16.1 To note budget review to 30 April.
 - 16.2 To approve payment of Home Working Allowance in the sum of £10 and salary payment to Mrs A Hankins for May.
 - 16.3 To approve renewal of membership subscription to CPRE in the sum of £36.
 - 16.4 To approve payment of invoice for annual insurance renewal due 1st June with Pen Underwriting Ltd in the sum of £428.34.
 - 16.5 To authorise reimbursement to Cllr Jackson for expenditure on flower seeds as part of the JCCP Nature Recovery project in the sum of £70 + carriage.
 17. Maintenance - to note any maintenance matters.
 18. To receive Councillors reports.
 19. To note the date of the next meeting – Monday 21st June.

PLEASE NOTE THAT UP TO 10 MINUTES WILL BE ALLOWED AT THE START OF THE MEETING FOR PUBLIC QUESTION TIME

For a link to the meeting (via Microsoft Teams) please e-mail your request to the clerk at:
clerk@peakirk-pc.gov.uk