

MINUTES OF A MEETING OF PEAKIRK PARISH COUNCIL HELD ON MONDAY 21ST MARCH 2022, STARTING AT 7:30PM IN THE VILLAGE HALL

Present: Councillors Henry Clark (Chair), Emma Crowson, David Fovargue, Sally Jackson, Sarah Smith and Anne Tuley.

Also in attendance: Angela Hankins (Clerk)

148. Public question time: there were no members of the public present.
149. No apologies as all members were present.
150. No declarations of interest were recorded.
151. The minutes of the previous meeting of 21st February were approved and signed as a true record.
152. Correspondence:
- 152.1 Clerks & Councils Direct – March edition, circulated to EC/ AT and DF.
- 152.2 Request for bus shelter – a request from a resident for a bus shelter at the Ginton end of St Pegas Road was considered. Members felt unable to spend the money required from parish council funds and regarded the matter as the responsibility of the City Council.
Clerk to respond.
- 152.3 NALC – Smaller Councils Committee. This was noted but members had nothing to propose.
- 152.4 There was no other correspondence.
153. Planning:
- 153.1 The Clerk advised of the current position relating to 22/00043/ENFOTH, unauthorised development at Meadow Road. The owner of the site has been given until 31st March to submit a retrospective planning application.
- 153.2 There were no other planning matters.
154. Finance:
- 154.1 Approval given for payment of Home Working Allowance in the sum of £10 and salary payment to Mrs A Hankins for March.
- 154.2 Members approved the NALC recommended increase to the Clerk's salary effective 1 April 2021.
- 154.3 Approval given for payment of clerk's salary arrears.
- 154.4 Members approved payment of CAPALC affiliation fee invoice in the sum of £302.77 to include data protection officer membership for the period 1.4.22 to 31.3.23.
- 154.5 Authorisation given to payment of invoice from Mr R Harding in the sum of £195 for trimming of the Village Green Yew hedge.
- 154.6 Payment of PAYE to HMRC for the period January – March was approved.
- 154.7 Members noted the budget review to 28 February. The budget position of the Peakirk Climate Emergency Group was also noted.
155. Cllr Clark had drafted a single use plastic policy which had been circulated electronically prior to the meeting. Councillors felt it covered all appropriate points and found it easy to understand. It was resolved that the policy be adopted and all agreed. Users of the Village Green to be made aware of the policy.
156. Maintenance:
- 156.1 Bus Shelter Book Stop – the Clerk advised that a draft licence was still awaited from the City Council.
Clerk to chase again in April.
Cllrs Tuley and Crowson to arrange a date for completing the painting.
- 156.2 Bench adjacent to the church wall – Cllr Clark advised that Mr Barry Cooke had kindly volunteered to refurbish the bench which was much appreciated by members.

- 156.3 Other maintenance matters: Cllr Jackson reported on a meeting held with James Collingridge of the City Council and attended by Cllr Clark. Discussion took place on grass cutting and weed killing. Some areas of grass within the parish are cut by both the City Council and the parish council contractor and consideration was given to whether this could be better co-ordinated or the parish council taking over all the grass cutting within the village envelope. Methods of weedkilling used by the City Council were discussed and it was agreed that some areas within the village would need weed killing.
It was noted that the grass on the Village Green had not been cut in line with the revised schedule.
Clerk to contact Mr Harding.
It was noted that some of the street signs have become very faded – **Clerk to check with City Council process for replacement.**
Clerk to check with Cllr Hiller when the Brown Bin collection will re-start.
157. Newsletter – update. Cllr Jackson advised that work on this has not yet started. Cllr Smith offered to help.
158. Village Gateways / Speed Watch:
- 158.1 Village Gateways – these are now installed, making the village entrance more visible.
Clerk to notify insurers of gateways and new mobile Vehicle Activated Sign (VAS).
- 158.2 Speed Watch and Vehicle Activated Signs. The software on the VAS on St Pegas Road has been updated by Cllr Clark making it easier to use. From 11/01/22 to 16/03/22 a total of 22,519 readings were taken of vehicles leaving the village. 51.6% (11,650 vehicle) were over the limit of which the average speed was 35.8mph. The 85% percentile speed was 37.7mph. A speed of 85mph was recorded at a midday in January. This speed data in pdf format has been sent to Amanda Large at the constabulary who will pass it on to the relevant team.
It was advised that a new VAS is to be received this week, to be put by Cllr Fovargue’s house to test it.
Cllr Crowson reported that on-line Speed Watch training has been arranged for Councillor’s Tuley and Smith. The next Speed Watch will take place at the end of April, located on St Pegas Road.
159. Climate Emergency Group / John Clare Countryside Project report: Cllr Jackson reported on a recent walk from Werrington to Peakirk with representatives from other organisations.
160. Allotments: Cllr Clark reported on a recent meeting in which Mrs Christine Dearman has agreed to be the ongoing contact. A letter is ready to go out to existing allotment holders with the new tenancy agreement, including provision for rent reviews on giving 3 months notice (changed from the original 12 months notice).
161. Website – the Clerk advised that the domain name peakirk-pc.gov.uk had not yet been transferred from the City Council. Usage of the village website was noted – during 2021 there had been 1,493 views to the home page / archives, 255 views to the Parish Council page, 203 to the Village Hall, 141 to the Climate Emergency Group.
162. Queens Platinum Jubilee – Cllr Crowson advised that a meeting has been arranged to discuss ideas. It was agreed that the parish council could consider making some funding available but the Jubilee group will need to put forward proposals.
163. Councillors Reports: Councillor Jackson advised that she had reported the leaning tree on the Deeping Road bend to the City Council but heard nothing more.
Cllr Fovargue to arrange meeting with the Clerk and the Flood Warden in relation to a review of the Emergency Plan.
Cllr Tuley expressed appreciation for the work undertaken to improve access to the South Drain via steps.
164. Parish Council election – members were reminded that elections would take place on 5th May. Councillors wishing to stand for re-election to submit a nomination form to the Town Hall by Tuesday 5th April. A notice of the election will be posted on the noticeboard.
Clerk to send electoral roll application form to Cllrs Clark, Jackson and Smith.

165. The date of the next meeting was noted as **TUESDAY** 19th April.
There being no further business the meeting closed at 9:00pm.