PEAKIRK PARISH COUNCIL

 Clerk: Mrs A Hankins

*8 The Park*

*Peakirk*

*Peterborough*

*PE6 7NG*

*Tel: (01733) 253397*

**The annual meeting of Peakirk Parish Council will be held on Monday 15th May 2017 in the Village Hall at 7.30pm.**

**A Hankins**

**Clerk to the Council**

**Date: 9 May 2017**

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AGENDA

1. To elect a Chairman.

2. Chairman to sign Declaration of Acceptance of Office of Chairman.

3 To note apologies – Cllrs Emma Crowson, Roy Pettitt and Sally Jackson.

4. To record declarations of interest.

5. To elect a Vice-Chair.

6. To appoint members to serve on the planning working group.

7. To appoint representatives to/for the under-mentioned:

 (a) Media/ Publicity

 (b) CAPALC

 (c) Neighbourhood Planning Group

 (d)) Planning Users Forum

 (e) Northern Footpath Forum

 (f) Village Hall Committee

 (g) Peterborough Parish Liaison Committee.

8. To agree dates and times of ordinary meetings for the period

 January 2018– December 2018 and date for the Annual Parish Meeting.

9. To consider and reaffirm policy decisions and procedures in relation to:

 (a) Charitable donations

 (b) Planning applications

 (c) Purchase/laying of poppy wreath

 (d) Complaints procedure

 (e) Communications policy

 (f) Terms of reference for representation on outside bodies

10. Public question time.

11. To approve minutes of the previous meeting dated 10th April 2017.

12. Correspondence:

12.1 Woodland Trust – possible invitation for a talk from the Woodland Trust not raised at Parish Meeting, Decision to be taken as to whether any further action required.

12.2 To circulate Peterborough Health and Wellbeing 2016-19 Strategy.

13. Planning:

13.1 To agree response to consultation 17/00789/CTR, application to fell conifer at 14 St Pegas Road.

13.2 To note that planning application 16/02075/FUL for development of 14 dwellings at land south of Penwald Court was permitted.

14. Finance:

 14.1 Review the effectiveness of the system of internal control.

 14.2 Approve the Annual Governance Statement.

14,3 Consider and approve the accounting statements in the Annual Return for the year ended 31 March 2017.

14.4 To note budget review to 30th April 2107.

14.5 To approve appointment of Mr Rod Gall as internal auditor for a further year.

14.6 To approve payment of invoice from Came & Company in the sum of £365.33 for annual insurance cover with Aviva.

14.7 To approve payment of annual affiliation fee to CAPALC in the sum of £189.83.

14.8 To agree contribution to be made to St Pega’s Parochial Church Council for maintenance of the churchyard.

15. Maintenance:

15.1 To note position in relation to remaining graffiti damage on bridges over the South Drain and Maxey Cut.

15.2 To note position in relation to cutting back of foliage adjacent to Peakirk House.

15.3 To consider date for Village Litter Pick 2018.

15.4 To receive any other reports in relation to maintenance

15.5 To note correspondence from Glinton PC in relation to work to trees on Peakirk Road.

16. Defibrillator – to note current position , quote for installation received from jd carter and await further quote from Community Heartbeat Trust for supply and installation,

17. Speeding – to consider current position in relation to Speed Watch and any actions required in relation to submission of speed data from the VAS to the City Council.

18. Millennium Copse – to note whether suitable log/seat has been left on site.

19. To receive an update from the Neighbourhood Plan Project Team.

20. To receive an update from the Northern Footpath Forum.

21. To receive Councillors reports.

22. To consider any items raised at the Annual Parish Meeting.

23. To note the date of the next meeting –19th June.

**PLEASE NOTE THAT UP TO 15 MINUTES WILL BE ALLOWED AT THE START OF THE MEETING FOR RESIDENTS MATTERS.**

**RESIDENTS AND MEMBERS OF THE PRESS ARE WELCOME TO ATTEND. RECORDING AND/OR FILMING OF PROCEEDINGS IS PERMITTED.**