MINUTES OF A MEETING OF PEAKIRK PARISH COUNCIL HELD ON MONDAY 16TH APRIL 2018, STARTING AT 7.30PM IN THE VILLAGE HALL

Present: Councillors Henry Clark (Chair), Sally Jackson, Gary Wright, Emma Crowson, Roy Pettitt, David Fovargue and Greg Prior.

Also in attendance: Angela Hankins (Temporary Clerk) and 1 member of the public.

183. Public question time: a request was made for the PAST presentation to be the last item at the Annual Parish Meeting. Agreed.

184. Apologies noted from ward councillors Holdich and Hiller.

185. There were no declarations of interest.

186. Minutes of the previous meeting dated 19th March 2018 were approved as a true record.

187. Correspondence:

 187.1 To note response from MP.

187.2 Members noted the resignation of Robin Morrison as the Clerk and thanked Angela Hankins for stepping back in temporarily. HC has re-advertised on the CAPALC website and will submit to SLCC and the Village Tribune. Village Advertiser to be considered also.

187.3 Consideration was given to the information from CAPALC regarding the costs of participating in a County-wide Data Protection Officer scheme. HC advised that the council needs to check the data that is holds, why it is held and adopt a data retention policy. The specialist consultant proposed by CAPALC could be called on in case of a breach and with initial set-up. Fee for one year would be £25.

 HC proposed joining the scheme. All agreed.

187.4 NALC on-line survey had been circulated prior to the meeting and completed by 2 councillors.

188. Planning:

188.1 Planning application 18/00531/TRE, crown lift work to 11 alder trees subject to a TPO at 3-5 Mill Close, was noted. No objections.

188.2 Planning applications 18/00636/CTR and 18/00637/CTR for pruning and pollarding works at 9 Thorney Road and adjacent land were noted. No objections.

189. Finance:

189.1 The budget review to 31st March 2108 was noted.

189.2 Approval given for reimbursement to Mr D Hankins in the sum of £14.40 for refreshments for the parish litter pick.

189.3 Approval given for payment of salary to Mr Robin Morrison for March and expenses for February and March in the sum of £225.98.

189.4 Payment to HMRC in the sum of £ 140.40 for PAYE for March approved.

189.5 Approval given to payment of invoice to PCVS for salary service (Jan-March) in the sum of £36.

189.6 The year-end accounts had been circulated prior to the meeting.

 It was proposed by Cllr Wright that the accounts be approved, seconded by Cllr Pettitt and all agreed.

189.7 Cllr Clerk advised that Barclays had no record of Cllr Pettitt as an approved signatory to the account!

 Cllr Wright proposed that Cllr Pettitt was re-instated as an approved signatory both on-line and paper and that Cllr Fovargue also be appointed as an approved signatory. Seconded by Cllr Crowson. All agreed.

189.8 The Clerk advised of the requirements for the Annual Governance and Accountability Return (AGAR) for year ending 31 March. Members confirmed their wish to certify the council as exempt from a limited assurance review.

 ***Clerk to action accordingly.***

190. Maintenance:

190.1 There was no progress to note in relation to the graffiti on the bridge.

 ***Clerk to contact Ward Councillors to see if action can be taken.***

190.2 Members advised of several pot-holes of concern.

 ***Cllr Pettitt to identify potholes of concern within the whole village and report to the City Council.***

191. Due to holidays Cllr Jackson was unable to provide much information in relation to the VETS telephone scheme.

 ***Cllr Jackson to obtain more information for next meeting.***

192. Traffic management / road safety – Cllr Wright advised that he would be liaising with Cllr Pettitt to undertake some speed checks and would circulate historic data from the VAS.

193. Cllr Wright advised on the current position in relation to the Peakirk Emergency Plan and is awaiting information from the Flood Warden.

194. Cllr Clark reported on the St Pega Project: a meeting has been held with some momentum. There are 4 components to the project – lights / servery / toilet and wall paintings. Quotes are needed and funding required. There is also a problem with bats causing damage to furnishings and the wall paintings. The church is an important historic building and the project is supported by the parish council.

195. The former Wildfowl Trust Site working group is dormant and this item to be removed as a standing item on the agenda.

196. Cllr Clark provided an update from the Northern Footpath Forum: in relation to the bridge over the Welland, Deeping St James Parish Council wish to lead on the project with the support of the Footpath Forum. DSJ Parish Council will be responsible for the ultimate ownership and maintenance of any bridge. A lot of work is still to be done. SJ is to meet with representatives from Sustrans, the South Fens Project and PECT in relation to funding possibilities.

197. Cllr Clark advised that NALC had approved the application to the Transparency Fund relating to web-site funding but nothing yet heard from CAPALC.

The City Council has now set up gov.domain e-mail addresses for all councillors and clerks.

198. Councillors reports:

 Cllr Wright advised that the car number plates and cash box found during the Village Litter Pick had been reported to the police and several of the plates had been used in committing crimes. There was no match on the cash box.

Cllr Jackson queried whether any CIL money is due from the Neaverson Yard development.

***Clerk to check with City Planners.***

SJ reported that she and Cllr Fovargue are to give a talk to Orton Waterville Parish Council on Neighbourhood Planning. HC to speak to Swaffham Bulbeck PC on the same subject.

199. Arrangements for the Annual Parish Meeting to be held on 14th May were agreed.

 ***Cllr Fovargue to check the time that the hall will be available and notify the Clerk.***

Cllrs Crowson, Wright and Pettitt gave their apologies.

 ***Clerk to produce flyers and poster. Flyers to be distributed approx 2 weeks before.***

200. The date of the Annual Parish Council Meeting was noted as Monday 21st May.

 Cllrs Wright and Fovargue gave their apologies.

 There being no further business the meeting finished at 8.45pm.