PEAKIRK PARISH COUNCIL

 Clerk: Mrs A Hankins

*8 The Park*

*Peakirk*

*Peterborough*

*PE6 7NG*

*Tel: (01733) 253397*

**There will be a meeting of Peakirk Parish Council on Monday 21st May 2018 in the Village Hall at 7.30pm.**

**A Hankins**

**Clerk to the Council**

**Date: 15th May 2018**

AGENDA

1. To elect a Chairman.

2. Chairman to sign Declaration of Acceptance of Office of Chairman.

3 To note apologies – Cllr David Fovargue.

4. To record declarations of interest.

5. To elect a Vice-Chair.

6. To appoint members to serve on the planning working group.

7. To appoint representatives to/for the under-mentioned:

 (a) Media/ Publicity

 (b) CAPALC

 (c) Peterborough Parish Liaison Committee.

 (d)) Planning Users Forum

 (e) Northern Footpath Forum

 (f) Village Hall Committee

8. To agree dates and times of ordinary meetings for the period

 January 2019– December 2019 and date for the Annual Parish Meeting.

9. To consider and reaffirm policy decisions and procedures in relation to:

 (a) Charitable donations

 (b) Planning applications

 (c) Purchase/laying of poppy wreath

 (d) Complaints procedure

 (e) Communications policy

 (f) Terms of reference for representation on outside bodies

 (g) Sustainable procurement policy

 (h) Grievance and disciplinary procedure

10. Public question time.

11. To approve minutes of the previous meeting dated 16th April 2018.

12. Correspondence:

 12.1 To note date agreed for attendance of local MP.

 12.2 To note letter from the City Council relating to assets of community value.

13. Planning: to note any applications received.

14. Finance:

14.1 To note budget review to 30 April 2108.

14.2 To approve reimbursement to Mr D Hankins in the sum of £6.69 for refreshments for Annual Parish Meeting.

14.3 To approve payment of salary and expenses for April to Mrs A Hankins.

14.4 To approve payment to HMRC for PAYE.

14.5 To agree payment to CAPALC for affiliation for period 1.4.18 to 30.6.2019 in the sum of £195.

14.6 To approve payment of membership fee of £36 to CPRE for annual subscription due 04/06/2018.

14.7 To approve payment of invoice to Mr Harding in the sum of £270 for grass-cutting for March/April.

14.8 To approve renewal of insurance with Inspire in the sum of £429.94.

14.9 To approve the appointment of Mr Rod Gall as internal auditor for a further year.

14.10 To consider the review of the effectiveness of the system of internal control.

14.11 To approve the Annual Governance Statement.

14.12 To consider and resolve to approve the Accounting Statements.

14.13 To complete the Certificate of Exemption.

15. Maintenance:

15.1 To note any progress in relation to the graffiti on the bridge.

15.2 To receive report on pot-holes from Cllr Pettitt.

15.3 To note current position in relation to Jubilee Oak plaque.

15.4 To receive advice from Cllr Pettitt in relation to the Holly Tree on the Village Green.

16. Traffic management / road safety:

16.1 To receive an update from the working group.

16.2 To note concerns in relation to agricultural vehicles using Rectory Lane.

16.3 To note concerns in relation to escape of horses onto the Deeping Road

17. To receive an update from Cllr Jackson in relation to the defibrillator and VETS telephone scheme.

18. To note the current position in relation to the Peakirk Emergency Plan.

19. To receive a report on the St Pega Project.

20. To receive an update from the Northern Footpath Forum.

21. To agree to use the NALC toolkit to ensure steps taken over the next 12 months to ensure compliance with GDPR.

22. To receive an update from Cllr Clark in relation to progress on a new web-site.

23. To agree terms for the re-appointment of the Clerk.

24. To receive Councillors reports.

25. To note the date of the next meeting – Monday 18th June.

**PLEASE NOTE THAT UP TO 15 MINUTES WILL BE ALLOWED AT THE START OF THE MEETING FOR RESIDENTS MATTERS. RESIDENTS AND MEMBERS OF THE PRESS ARE WELCOME TO ATTEND. RECORDING AND/OR FILMING OF PROCEEDINGS IS PERMITTED.**