MINUTES OF A MEETING OF PEAKIRK PARISH COUNCIL HELD ON MONDAY 15TH OCTOBER 2018 IN THE VILLAGE HALL, STARTING AT 7.30PM

Present: Cllrs Sally Jackson (Vice-Chair), David Fovargue, Roy Pettitt, Emma Crowson and Greg Prior.

Also in attendance: Angela Hankins (Clerk) and one member of the public.

78. Public question time: a question was raised in regard to the St Pega Anthem and responded to by Cllr Crowson.

79. Apologies noted from Cllr Clark, Cllr Wright and Ward Councillors Holdich and Hiller.

80. Declarations of interest: Cllr Jackson declared an interest in a planning application, item 83.1.

81. The minutes of the previous meeting dated 17th September 2018 were agreed as a true record.

82. Correspondence:

 82.1 Correspondence relating to CPRE AGM was circulated.

 82.2 Members noted Information from Royal Mail regarding scam mail. Scam mail can be dealt with by

* Writing to Royal Mail at FREEPOST SCAM MAIL, enclosing any items that are suspected of being scame mail
* Calling the Royal Mail Scam Mail Helpline on 0800 0113 466 or
* Emailing scam.mail@royalmail.com
* More information on [www.friendsagainstscams.org.uk](http://www.friendsagainstscams.org.uk)

***Clerk to put information on village web-site.***

 82.3 The Clerk advised of the response from Open Reach in relation to fibre availability. Peakirk is part

 of the ongoing fibre programme. Peakirk is served by the Glinton exchange which was fibre

 enabled in 2014. Aim to complete over 99% coverage countywide by the end of 2020. Members

 agreed to register an interest in a Community Fibre Partnership.

 ***Clerk to action.***

83. Planning:

83.1 Members noted an application 18/01803/CTR received for works to cut back 2 branches of cherry

tree, cut back holly and remove overhanging lower branch from mature Lilac tree at 1 St Pegas Road. No objections, Cllr Jackson taking no part in the decision.

***Clerk to respond accordingly.***

83.2 The Clerk advised that the meeting arranged for 23rd October with John Dadge of Barker, Storey Matthews and Mrs Banks-Haynes in relation to the former Wildfowl Trust Site was cancelled at their request.

 ***No further action until new date for meeting arranged. Clerk to arrange for John Dadge to make contact in January.***

83.3 The Clerk advised that the CIL money relating to Penwald Court extension development remains unpaid. City Council officer pursuing the matter.

83.4 Members commented on some of the mis-matching bricks used on some of the new properties on Penwald Court, resulting in an unsightly gable end wall.

 ***Clerk to notify planners.***

84. Finance:

84.1 Members noted the budget review to 30 September 2108.

84.2 Approval given for payment of £100 to SLCC for Annual Membership Subscription.

84.3 Bank approval noted for Cllr Fovargue as an authorised signatory.

 ***Cllr Fovargue to contact bank to request pin sentry reader and notify clerk when received.***

84.4 Approval given for payment to Mr Dearman for expenditure on spring bulbs in the sum of £18.

84.5 Members considered revised Standing Orders and Financial Regulations circulated prior to the meeting.

 Following some minor amendments it was resolved to adopt the new Standing Orders and Financial Regulations.

 ***Clerk to circulate amended, dated version.***

85. Maintenance:

85.1 The Clerk advised that there was no further update from the City Council in relation to a time-scale for graffiti removal on the bridge over the Maxey Cut.

85.2 Cllr Pettitt reported that the City Council had again swept tree needles from the road and footpath adjacent to Peakirk House.

85.3 It was noted that brambles are still overhanging the footpath/cycleway on St Pegas Road.

 ***Clerk to chase again.***

85.4 It was agreed to undertake tree works on the village green as per the recommendations included in The Health & Safety Report – Resurvey by John Wilcockson dated 17 September 2018.

***Clerk to obtain quotes for the works.***

It was agreed to reduce the tree inspection period to 2 years.

It was agreed that quotes should be sought for the trimming of the yew hedge on the Village Green to a height of 1.5 metres, measured from the footpath.

***Chippings from tree work to be used for the Millennium Copse.***

85.5 It was agreed that quotes should be sought for the installation of a permeable membrane on the new areas of the Millennium Copse with a bark mulch of 100mm. Contractors to contact Cllr Jackson to arrange site visit.

85.6 The Clerk advised of damage caused to a bollard on the village green by a grocery delivery van.

Repair work was undertaken by Cllr Clark. The Clerk had made a successful claim from the retailer responsible in the sum of £25.92. Reimbursement of these costs to be made to Cllr Clark.

85.7 Further maintenance items: a date of 9th March 2019 was suggested for the Annual Village Litter

 Pick.

 ***Clerk to contact Amey to arrange and to obtain prices for the purchase of 20 litter pickers.***

 ***Cllr Fovargue to book the date with the Village Hall for refreshments.***

86. Road Safety and Speed Watch :

86.1 Cllrs Jackson and Pettitt reported on the meeting of 5th October with the City Council and MP’s representative. Concerns expressed regarding the speed of traffic travelling through the village and on approach roads. Agreed that evidence base is needed before action taken. Cambridgeshire Constabulary recorded 24-hour speed data on both Thorney Road and Deeping Road. 3,255 vehicle speeds recorded on the Deeping Road near to Mile Drove with an average speed of 46mph. City Council officer requested to consider some sort of priority scheme for the bridge over the Maxey Cut and to get costs for the construction of a footpath along Thorney Road. It was noted that the City Council would not pay for this footpath. Further meeting to be held on 30th November at 11.00am.

86.2 Cllr Pettitt advised the a new Speed Watch Scheme has been set up and this will provide data to be used for evidence. 10 volunteers will be trained on 9th November. The local police have received reports of speeding but no specific incidents or hot-spots.

87. To receive the final draft of the Peakirk Emergency Plan - this item to be held over to another meeting as

 no plan available.

88. Cllr Pettitt advised that he had started work on the risk assessments/ schedule but they were not yet complete.

 ***Cllr Fovargue to assist.***

89. It was reported that the St Pega Project Group had met again recently and were still considering a bid to the Leader Fund for lighting and installation of a toilet. Stalemate at present in relation to the type of toilet appropriate.

 21:33 - meeting suspended. Dr Lumley-Prior spoke about a Church Visiting Group that she is setting up, details to appear in The Tribune.

 21:35 – meeting re-started.

90. Cllr Jackson advised that the Northern Footpath Forum could not get funding interest as there is no public right of way as yet on the south side of the bridge due to unknown land ownership.

91. To receive Councillors reports:

 Cllr Fovargue advised that he is attempting to find out who is responsible for the trees in The Sanderlings, adjacent to the Carr Dyke.

 ***Cllr Crowson to check ownership of the land in question. Clerk to check records for TPO’s.***

Cllr Pettitt had attended a Planning Customer Forum with nothing in particular affecting Peakirk.

 Cllr Crowson queried whether any special activities were planned for Remembrance – Cllrs Pettitt and Jackson will place wreaths around the village monument.

 Cllr Fovargue advised of difficulties he is experiencing with setting up a dedicated e-mail address for Parish Council business and is looking into alternatives.

92. The date of the next meeting was noted as Monday 19th November.

 There being no further business the meeting closed at 9.56pm.