MINUTES OF A MEETING OF PEAKIRK PARISH COUNCIL HELD ON MONDAY 15TH APRIL 2019 IN THE VILLAGE HALL, COMMENCING AT 7.30PM

Present: Cllrs Henry Clark (Chair), Sally Jackson, Emma Crowson, Roy Pettitt, Gary Wright, David Fovargue and Greg Prior.

Also in attendance: Angela Hankins (Clerk)

172. Public question time: there were no members of the public present.

173. Apologies received from Councillor Holdich.

174. No declarations of interest were recorded.

175. The minutes of the previous meeting dated 18th March 2019 were approved and signed as a true record.

176. Correspondence:

176.1 CPRE Cambridgeshire VOICE Magazine circulated.

176.2 Consideration given to correspondence in relation to Merchant Navy Day on 3rd September.

Cllr Fovargue to raise with Village Hall Committee.

176.2 There were no other items of correspondence.

177. Planning:

177.1 The Clerk advised that the first instalment of the CIL money for the Penwald Court extension development had not yet been received. Advice had been received from the City Council in relation to what the money can be spent on, and the five-year limit. It was agreed to seek support at the Parish Meeting from residents as to how the money should be spent.

177.2 There were no further planning applications.

178. Allotment site off Rectory Lane – it was confirmed that this land is not registered.

***Cllr Clark to draft a letter for Clerk to sent to Mrs Acker suggesting that the Parish Council wishes to preserve the use of the land for allotments and would consider either purchasing the land or leasing in perpetuity.***

179. Finance:

179.1 The budget review to 31st March 2019 was noted.

179.2 The payment by electronic transfer to Mr R Harding for approved tree works in the sum of £750

was noted.

Members pleased with the work to the conifer hedge, Cllr Prior to speak with Mr Harding.

179.3 Approval given for payment to Mrs A Hankins for Home Working Allowance for March in the sum of £10.

179.4 Approval given for payment of invoice to PCVS in the sum of £36 for payroll service for the period January – March.

179.5 Payment to HMRC in the sum of £202.20 for PAYE for the period Jan – March approved.

179.6 It was resolved to approve the year-end accounts. Proposed by Cllr Pettitt, seconded by Cllr Wright, all agreed.

179.7 A review of the effectiveness of the council’s systems of internal audit and control during the year was undertaken, an audit completed and signed.

179.8 Members noted the requirements for the Annual Governance and Accountability Return (AGAR) for the year ending 31 March 2019 and confirmed the council’s wish to certify exemption from a limited assurance review.

180. Cllr Clark circulated a draft policy in relation to a procedure for the review of assets. Asset review register to be modified to include extra detail and the inspection log continued. The risk assessment template drawn up by Cllr Pettitt to be added/ attached to the asset review register.

Members agreed to adopt the policy.

***Cllr Clark to send copy to the Clerk.***

181. Work on the steps required to illustrate GDPR compliance review continues.

182. Maintenance:

182.1 The Clerk advised the typical price of litter-collection hoops at £14 each which members

considered not justified.

***Cllr Pettitt to try and source cheaper hoops.***

182.2 There were no other maintenance items.

183. Road Safety and Speed Watch :

183.1 Cllr Pettitt advised that one further Speed Watch had been undertaken since the last meeting, on Meadow Road. The Speed Watch equipment is still held in Peakirk and it seems that vehicle speeds are reducing since undertaking speed watch checks.

Cllr Fovargue reported on data downloaded from the Vehicle Activated Sign on St Pega’s Road over the last 3 months. The two busiest times being 6-7am and 5-6pm, the fastest average speed of 45mph being between 6-7am, and a top speed recorded of 65mph.

Figures to be downloaded at the end of the month and analysed by Cllrs Pettitt, Crowson and Fovargue.

***In relation to additional signs under consideration Cllr Clark to advise the company representative to contact the police speed watch co-ordinator.***

183.2 Cllr Wright agreed to resurrect the Road Safety Working Group.

184. Annual Parish Meeting – the date was confirmed as Tuesday 14th May, starting at 7.15pm with refreshments. Clerk to request reports from relevant organisations.

***Clerk to print flyers, Cllrs Clark, Jackson, Pettitt, Crowson and Fovargue to deliver.***

185. Councillors reports:

Cllr Pettitt advised that “No cold calling” stickers could be deliver with the Annual Parish Meeting flyers.

It wasagreed that leaflets should be delivered two weeks before the event.

Cllr Prior reported that he had sprayed round the young trees alongside the footpath at the end of Rectory Lane. It was also suggested that possible works to trees were required on land adjacent to Thorney Road.

***Cllr Jackson to include this on a list of possible projects.***

186. Members noted the date of the next meeting, the Annual Parish Council meeting, as Monday 20th May 2019.

There being no further business the meeting closed at 9.00pm.