MINUTES OF A MEETING OF PEAKIRK PARISH COUNCIL HELD ON MONDAY 16TH SEPTEMBER 2019 IN THE VILLAGE HALL, COMMENCING AT 7.30PM

Present: Councillors Henry Clark (Chair), Sally Jackson, Emma Crowson, David Fovargue and Greg Prior.

Also present: Angela Hankins (Clerk) and a member of the public.

51. Public question time – Dr Avril Lumley-Prior advised that of the 5 archaeological test pits previously given consent for by the parish council only 3 had been dug by PAST. She requested that the remaining 2 test-pits be undertaken next year as part of the St Pega Package.

 Approval given.

52. Apologies received and noted from Cllr Holdich (Ward Councillor) and Cllr Wright.

Members noted the resignation of Cllr Pettitt and wished thanks to be recorded for all that he had done.

The Clerk advised of the procedure for a casual vacancy. The statutory notice had been displayed and the council could now co-opt a new member. Anyone interested in being considered for the vacancy to contact the chairman or clerk.

53. The minutes of the previous meeting dated 15th July 2019 were approved as a true record and duly signed.

54. Members noted correspondence received:

 54.1 Letter from Whirlpool Corporation concerning the fire at their factory in Peterborough.

 54.2 Clerks & Councils Direct – September edition. Circulated to Cllr Crowson then Cllr Fovargue.

54.3 Letter confirming deposit of council minutes from 2005 to December 2013 with the City Council Archive Service.

 54.4 CPRE Cambs & Peterborough Annual Report & Summer update – taken by Cllr Crowson.

 54.5 Countryside Voice – Summer 2019 – taken by Cllr Crowson.

54.6 To note proposed change to opening hours at Glinton Surgery – members have previously received an individual copy.

54.7 Information leaflet about East Anglia Children’s Hospice.

 54.8 Concern from a resident of Meadow Road and a resident of St Pegas Road in relation to

 speeding vehicles.

55. Planning:

55.1 No applications received.

55.2 The receipt of the outstanding £3,750 CIL payment from Penwald Court extension site was noted.

 The Clerk reminded members that a CIL statement of expenditure would be required each year

 and the money to be spent within 5 years.

55.3 Information from the City Council on the Local Listing of Heritage Assets had been circulated prior to the meeting.

***Any suggestions to be submitted to the clerk with photos and justification.***

55.4 Cambridgeshire & Peterborough Combined Authority Local Transport Plan – no response to be submitted.

56. Finance:

56.1 The budget review to 31 August was noted.

56.2 Approval given for payment of invoice to Mr Harding for grass-cutting.

56.3 Approval given for payment to Mrs A Hankins of home working allowance for August and September in the sum of £20.

56.4 Payment to HMRC for payment of PAYE for period July-September approved.

56.5 Members approved an increase in the Clerk’s Salary in line with NALC recommendations, back-dated to 1st April 2019.

56.6 Approval given for payment of invoice to CAPALC for CybSafe Online Security Awareness Training Course in the sum of £71.72.

57. Maintenance:

57.1 Members were advised that a lower branch had fallen from the chestnut tree on the Village Green, opposite the church. Members appreciated that David Hankins had disposed of the branch.

 ***Cllr Prior still awaiting a visit from the City Council Tree Officer.***

Agreed that extra vigilance would be needed over the winter period.

57.2 Cllr Clark advised that he had repaired the damage to a section of fencing on the green.

57.3 Cllr Clark reported that the notice-board requires re-puttying and preservative treatment, moss will be removed from the monument and re-pointed if necessary. The village sign near to the crossroads had been inspected and was not considered to be in need of refurbishment .

57.4 The Clerk advised that an update concerning the repair of the Anglian Water wall in Thorney Road was awaited.

57.5 Cllr Fovargue offered to take over the duties previously undertaken by Cllr Pettitt in relation to Asset Inspection and Planning.

 Cllr Crowson happy to assist as the second planning contact / working group member.

58. Local Council Data Protection Toolkit: use of personal email addresses and devices advice from the Information Commissioners Office (ICO) was noted.

 ***Clerk to circulate ICO fact sheet for personal e-mail addresses.***

 ***Cllr Clerk to check price of gov.uk addresses for councillors. The Clerk queried whether a kit was available from CAPALC.***

 ***Any changes of photos for the notice-board contact list to be sent to the Clerk.***

Members confirmed that they are happy with their home address and telephone number details to be included on the contact lists.

59. Web-site accessibility – the Clerk reported that David Burton is looking into this. Members confirmed that

 they were happy for him to proceed with a simple assessment.

60. The Clerk advised that a letter had now been sent to Mrs Acker in relation to the allotments as no e-mail response had been received.

61. Road safety and Speed Watch – no progress report had been received from Cllr Wright in relation to road safety. Cllr Crowson will report Speed Watch details to the parish council in future. Two speedwatch sessions had been undertaken since the last meeting – on 31st July on the Thorney Road, outbound between 3-4.00pm. 95 vehicles were counted with 14 travelling above the trigger level, the maximum speed being 44mph. On 27th August Speed Watch was carried out again on the Thorney Road between 3-4pm. 109 vehicles counted with 17 above the trigger level, the maximum speed being 43mph.

Cllrs Fovargue and Crowson had downloaded data from the Vehicle Activated Sign on St Pegas Road.

80mph was the highest speed recorded, but a 60mph was recorded at 3.00pm, 65mph at 4.00pm and 70mph at 9.00pm. Some of the drivers seen speeding are local residents.

***Cllrs Crowson and Fovargue to put together a leaflet for circulation in the village.***

62. Cllr Jackson voiced doubts about the MAGPAS community CPR skills training course being the most relevant. She felt a wider first aid course would be better. She advised that the defibrillator pade would be due for replacement in January 2020 and the battery in 2021.

 ***Possible training event to be discussed at the next meeting.***

63. A report from the Tree Warden was received: Cllr Prior suggested that 6 half-standard Sorbus Sargentil could be planted along St Pegas Road on the entrance to the village. Cllr Prior has been in contact with local contractors for quotes and requested to contact PECT to see whether any free trees are available.

 ***Clerk to check with City Council for permissions from highways and in relation to on-going maintenance responsibility.***

64. Cllr Jackson provided an update from the Northern Footpath Forum – fund-raising discussions are on-going, work on the tender documents are proceeding and a new website has been set up.

65. Councillors reports:

 Councillor Jackson advised that work on the church roof is due to start on 30th September, subject to the Bat Licence being obtained.

 ***VE day celebrations to be an agenda item for the next meeting.***

Six residents from Peakirk (including Cllr Jackson and the clerk) had attended the recent Green Networking Event at the Cathedral. It was noted that Sarah Steels from PECT is willing to work with Parish Councils.

 ***Climate Change Emergency – to be an agenda item for next month.***

 John Clare Countryside Project – Richard Astle of the Langdyke Trust is keen for Peakirk to become involved in the project. ***To be on the next agenda.***

Cllr Fovargue reported that he is booked to go to the Parish Conference. To car-share with the Clerk.

 Cllr Prior had undertaken a final spray in front of the yew hedge on the village green and had collected a bag of litter.

 Cllr Clark to attend the Parish Liaison meeting on 18th September.

 The Clerk advised that David Dearman has offered to undertake more bulb planting – suggesting that bulbs be kept in pots until suitable areas are found for planting.

66. Members noted the date of the next meeting as Monday 21st October.

 There being no further business the meeting closed at 9:10pm.