MINUTES OF A MEETING OF PEAKIRK PARISH COUNCIL HELD ON MONDAY 21ST OCTOBER 2019 IN THE VILLAGE HALL, STARTING AT 7.30PM

Present: Cllrs Henry Clark (Chair), Gary Wright, Emma Crowson, David Fovargue, Sally Jackson and Greg Prior.

Also in attendance: Angela Hankins (Clerk)

67. Public question time: no members of the public were present.

68. Apologies received from Ward Councillor Holdich.

69. The minutes of the previous meeting dated 16th September 2019 were approved and signed as a true record.

70. To note correspondence received:

 70.1 A letter from Peakirk Village Hall Committee in relation to the May Fete to be held on the Village

 Green on 17th May 2020 was noted.

 70.2 Members considered whether any additional VE day celebrations could be supported and decided

 as the fete was close to VE day and would have a 40’s theme nothing further was necessary.

 70.3 A “Dementia Friendly Rural Community Guide” had been circulated electronically prior to the meeting.

 ***Councillors to read and come to next meeting with suggestions to take forward. HC to research***

 ***across the county.***

 70.4 A complaint had been received concerning refuse bins left on the pavement in front of a cottage

 on St Pegas Road.

 ***Clerk to consult the City Council for guidance.***

70.5 Correspondence noted in regard to Operation London Bridge, councillors confirming that they have no plans for developing a protocol.

 70.6 A certificate of recognition was presented to Cllr Jackson following her nomination to PCVS for an

 award for her voluntary work, especially in relation to fundraising. Congratulations given.

 ***Cllrs Clark and Jackson to RSVP to PCVS in relation to attendance at the awards evening.***

71. Planning:

71.1 No applications had been received.

71.2 No suggestions for submission to the City Council in relation to Local listing of heritage assets had been received by the Clerk.

72. Finance:

72.1 The budget review to 30 September was noted.

72.2 Approval given to payment of £40.76 to the Village Hall Committee in relation to shared costs of Peakirk Village Web Site.

72.3 Approval given for reimbursement to Cllr Prior in the sum of £7.80 for weed spray.

72.4 Approval given to payment of £36 to PCVS for Salary Service for July-September.

72.5 Renewal payment of annual subscription to SLCC from 1.11.2019 in the sum of £106 approved.

72.6 Payment of Home Working Allowance in the sum of £10 to Mrs A Hankins for October approved.

72.7 Reimbursement of cost of paper in the sum of £3.35 to Mrs A Hankins agreed.

72.8 Reimbursement of cost of spring bulbs in the sum of £15 to Mrs C Dearman agreed.

73. Maintenance:

73.1 Members were advised of the damage caused to the Village Sign situated at the junction of Thorney Road and Deeping Road by a motor vehicle on 2nd October. Quotations for re-building of the sign are being sought for submission to the insurers.

 ***Cllr Fovargue to speak with Mr Cook about refurbishment of the post and plaque. Councillors to consider possible alterations to current design.***

73.2 Update on actions agreed from Annual Asset Inspection.

 ***Cllr Clark to undertake work to the notice-board and the monument.***

 73.3 Repair of Anglian Water wall in Thorney Road – the Clerk reported that Anglian Water were still in the process of obtaining quotes for the work. Clerk to be updated in due course.

 ***Clerk to chase again if nothing heard.***

73.4 Cllr Prior advised that the City Council Tree Officer post is currently vacant. John Wilcockson had been to survey the horse chestnut that had lost a limb and it was agreed that no urgent action was required and the tree will continue to be monitored.

73.5 There were no further maintenance items.

74. Local Council Data Protection Toolkit:

74.1 As the City Council were in the process of moving from Google to Outlook it had not been possible to obtain confirmation of costings for use of gov.uk e-mail addresses. Cllr Clark to advise in due course if the information becomes available.

74.2 Cllr Clark reported that NALC had produced national guidelines in relation to GDPR but these were not very helpful. CAPALC have been working on a new set of templates with Priviness to which

 access should soon be given.

74.3 Cllr Clark stressed the need for councillors to have a council-specific email address, separate to their usual personal one. It was suggested that these should have a similar format, with g-mail addresses recommended.

75. Web-site accessibility: the progress to date was noted.

76. The Clerk advised that there was still no response from the owner of the allotments.

77. Road safety and Speed Watch:

77.1 Councillor Crowson reported that a further Speed Watch had been undertaken on the Thorney

 Road on 12th October between 3-4pm going out of the village. Data from the VAS on St Pegas Road for the period August to 16th October showed an average speed of 35mph and the fastest speed recorded of 70mph.

77.2 Cllr Fovargue confirmed that a 2-sided leaflet for circulation to the village in relation to speeding

 Is in progress.

77.3 To receive a progress report from Cllr Wright in relation to road safety: not available as yet. Cllr

 Wright requested a steer from members.

 ***Cllr Wright agreed to put together a briefing paper and circulate to members within a few days.***

78. Item to discuss possible first aid skills training course deferred to the next meeting.

79. To receive a report from the Tree Warden.

 79.1 Cllr Prior advised of responses from PECT and the Woodland Trust in relation to the availability of free trees none of which suited the proposed site at the entrance to the village on St Pegas Road.

 79.2 The Clerk reported that a licence is required from the City Council for tree planting on highway verges and the parish council would be responsible for on-going maintenance.

 ***Clerk to check with the City Council whether a licence could cover all highway verges in the village.***

 ***Cllr Clark to see whether Mr Barber would consider trees planted in his field.***

 79.3 Prices had not yet been obtained for the supply and planting of 6 sorbus trees.

 ***Cllr Prior to contact potential suppliers to check that they have relevant liability insurance, and risk assessment procedures and advise the Clerk accordingly. Clerk to obtain quotes.***

79.4 A request had been received for the removal of the holly tree at the corner of Chestnut Close and

 Deeping Road. The tree is leaning towards the cottages 15-17. The crown of the tree is more or less in the Evergreen Oak.

 ***Discussion on action to be taken in relation to the holly tree to be included on the next agenda.*** The Clerk advised of the need to obtain consent for works to a tree in a conservation area.

80. Members agreed that solar-powered lights should be installed on the Village Monument for Christmas. A budget of £100 was suggested.

 ***Cllr Clark to investigate, obtain prices and resolution to be passed at the next meeting.***

81. Climate Change

 81.1 Information had been circulated prior to the meeting in relation to declaration of a Climate Change Emergency. Cllr Jackson suggested a motion be passed that would include making the council’s activities net-zero by 2030, encouraging clean energy across the area and considering

 Planning applications in the light of a climate emergency.

 ***Cllr Jackson to formulate a resolution to put to the next meeting.***

 81.2 Members noted availability of a speaker from the Local Energy Advice Programme.

 81.3 It was agreed to invite Sarah Steels from PECT to attend a meeting in relation to actions that could

 be taken by the Parish Council.

 ***Cllr Fovargue to provide possible dates of Village Hall availability for Clerk to liaise with Sarah Steels.***

82. John Clare Countryside Project – Cllr Jackson reported that she had met with councillors from Glinton, the John Clare Countryside Project and Richard Astle to discuss green corridors and how areas might be linked.

 Cllr Jackson to discuss green issues and corridors under the umbrella of the John Clare Trust.

 It was proposed that the parish council support the foundation of a Langdyke Trust Group (North-East), covering Glinton, Peakirk, Northborough and Deeping Gate. All agreed.

83. There was nothing to report from the Northern Footpath Forum.

84. Councillors reports: Cllr Clark advised of the Parish Conference coming up, Cllr Fovargue and the Clerk to attend. Searching planning questions to be sent to Cllr Clark for submission to the City Council prior to the event.

85. The date of the next meeting was confirmed as Monday 18th November.

 ***Members to bring ideas for projects to the next meeting to be included within the draft budget.***

 There being no further business the meeting closed at 9:20pm.