PEAKIRK PARISH COUNCIL

 Clerk: Mrs A Hankins

*8 The Park*

*Peakirk*

*Peterborough*

*PE6 7NG*

*Tel: (01733) 253397*

**There will be a virtual meeting of Peakirk Parish Council on Tuesday 19th May 2020 at 7.30pm.**

**A Hankins**

**Clerk to the Council**

**Date: 13th May 2020**

AGENDA

1. To consider resolution to conduct this remote meeting as an annual parish council meeting.

2. To elect a Chairman.

3. Chairman to be reminded of requirement to sign Declaration of Acceptance of Office of Chairman.

4 To note apologies – Greg Prior.

5. To record declarations of interest.

6. To elect a Vice-Chair.

7. To appoint members to serve on the planning working group.

8. To appoint representatives to/for the under-mentioned:

 (a) Media/ Publicity

 (b) CAPALC

 (c) Peterborough Parish Liaison Committee.

 (d)) Planning Users Forum

 (e) Northern Footpath Forum

 (f) Village Hall Committee

9. To agree dates and times of ordinary meetings for the period January 2021– December 2021 and date for the Annual Parish Meeting.

10. Public question time.

11. To approve minutes of the previous meeting dated 20th April 2020.

12. Correspondence:

 12.1 To agree circulation of Countryside Voices, CPRE magazine.

 12.2 To note any other correspondence received.

13. Planning:

13.1 To note any applications received -

20/00553/CTR – application to fell 1 sycamore and remove lower branches from further sycamore at The Chestnuts, Chestnut Close.

13.2 To note any other planning matters.

14. Finance:

14.1 To note budget review to 30 April.

14.2 To approve payment of Home Working Allowance in the sum of £10 to Mrs A Hankins for May.

14.3 To approve payment of invoice to Mr R Harding in the sum of £280 for grass-cutting for April.

14.4 To consider any comments received from the internal auditor.

14.5 To approve the appointment of Mr Rod Gall as internal auditor for a further year.

14.6 To approve renewal of membership subscription to CPRE in the sum of £36.

14.7 To agree the asset register.

15. Maintenance:

15.1 To note amended quotation received from Willow Tree Services for work to trees on the Village Green in the sum of £300+VAT.

15.2 To note response from John Wilcockson in relation to tree inspection.

15.3 To note any report from JB Restoration in relation to minor repairs to the Village Monument and cost involved.

15.4 To note any other maintenance matters.

16. To consider any response from Came & Co in relation to additional cost to quote for cover for Village Sign and to note advice from JB Restoration in relation to rebuilding cost for the monument. Extent of cover to be decided and approval given to payment of invoice.

17. To receive a report from the Climate Emergency Working Group.

18. To receive a report of the John Clare Countryside all Parish meeting held to discuss Habitat Creation Plans.

19. Training:

 19.1 To agree attendance on virtual course for Chairmanship Training for Cllr Jackson in the sum of £50.

 19.2 To receive report from Cllr Fovargue on “Communities Prepared Training”.

20. Road safety and Speed Sign Data.

21. To receive a report on the mini Video Conference for Parishes held on 15th May.

22. To consider whether the parish council can give any further assistance to the Peakirk Covid-19 Mutual Support Group.

23. To receive an update on the allotments.

24. To receive Councillors reports.

25. To note the date of the next meeting – Monday 15th June.

**PLEASE NOTE THAT UP TO 15 MINUTES WILL BE ALLOWED AT PUBLIC QUESTION TIME FOR RESIDENTS MATTERS.**

**For residents wishing to join the meeting please use:**

[**https://meetingsemea4.webex.com/meetingsemea4/j.php?MTID=m5f928907204c7ac9d7caf21ca3c176d6**](https://meetingsemea4.webex.com/meetingsemea4/j.php?MTID=m5f928907204c7ac9d7caf21ca3c176d6)

**or see Peakirk Village Web-site** [**www.peakirkvillage.co.uk**](http://www.peakirkvillage.co.uk) **for the link or dial in using the following:**

**JOIN BY PHONE
+44-20-7660-8149 United Kingdom Toll**

**Meeting number (access code): 950 220 397
Meeting password: cPJKmEmW842 (27556369 from phones and video systems)**