

MINUTES OF A VIRTUAL MEETING OF PEAKIRK PARISH COUNCIL HELD ON MONDAY 16<sup>TH</sup> NOVEMBER 2020, STARTING AT 7:30PM

Present: Councillors Henry Clark (Chair), Sally Jackson, Anne Tuley, Emma Crowson and David Fovargue.

Also in attendance: Angela Hankins (Clerk).

Ward Councillor Peter Hiller present for items 87-91.

87. No members of the public were present.
88. Apologies for absence received from Cllr Greg Prior due to technological issues.
89. No declarations of interest were recorded.
90. The minutes of the previous meeting dated 19<sup>th</sup> October 2020 were approved as a true record.  
**Clerk to obtain signed copy from Cllr Clark.**
91. Road Safety and Speed sign data: an update was provided by Cllr Fovargue. The latest data from the VAS (Vehicle Activate Sign) on St Pegas Road covered the period 06/60/20 – 09/11/20. A total of 48,563 vehicles had passed the sign with 15,464 over the limit. The average speed was 34.7mph and the fastest 70mph. Data is available from 7 downloads all showing similar results. Looking at the 85<sup>th</sup> percentile traffic engineers might conclude that there is not a problem, but all downloads include 2-3 vehicles in excess of 70mph.  
Cllr Fovargue currently combining data reports with previous reports from Cllrs Jackson and Wright to produce a meaningful document, specific to Peakirk, with recommendations for measures that could be put in place. Cllr Clark reported that a 2-way, moveable VAS would cost in the region of £2,000.  
Cllr Hiller advised that speeding is an issue with most of the villages within his ward. Cllr Hiller requests a finished report before speaking with engineers. As the greatest speeds are few and far between it is difficult to justify speed mitigation measures – more analysis of day/ times of extreme speeds would be useful. Cllr Fovargue suggested boundary gates on the entrance to the village and tree planting between Peakirk and Glington to ‘enclose’ the road. Cllr Hiller supportive of village boundary gates and tree planting and willing to assist with conversations with City Council Officers once he is in receipt of Cllr Fovargue’s report with recommendations. Cllr Clark advised that the parish council could fund some of the measures. Any measures need to be sensible and evidenced. Cllr Fovargue has made sketches of what the entrances to the village would look like with gates.  
**Cllr Clark to undertake risk assessments of the side roads feeding onto the main road.**  
**Cllr Hiller to submit finished report to Highways Engineers for it to be put into “traffic speak”.**  
**Cllr Jackson to raise idea of additional tree planting in the roadside verge at the next verge meeting with City Council officers due to possible implications for maintenance.**
92. Correspondence:  
92.1 Clerks and Councils Direct – November edition – to be circulated to Cllrs Crowson & Fovargue.  
92.2 Questionnaire from the City Council on parish remuneration – responses to be submitted to the Clerk before 20<sup>th</sup> November.  
92.3 No other correspondence.
93. Planning:  
93.1 South Kesteven Local Plan Review (Issues and Options Report) - Public Consultation to 23.11.20.  
Cllr Jackson gave an overview of the responses to be made and all agreed.  
**Cllr Jackson to provide responses for the Clerk to submit.**  
93.2 In relation to tree works/ guidance for owners within the conservation area the Clerk advised that leaflets were being updated and printed by the City Council and would soon be ready for delivery by the Parish Council. No response had been received from the Conservation Officer, Sam Falco, in relation to specific property concerns.  
**Clerk to chase.**

- 93.3 Consideration given to planning application 20/01465/CTR - cutting back tree branches overhanging neighbouring property at 10 Rectory Lane.  
**Clerk to respond with no objections.**
- 93.4 Other planning matters: it was noted that nothing further had been received in relation to the Bull Lane planning application.  
**Clerk to respond to the planning officer offering Parish Council willingness to engage with any pre-application review/ meeting.**

94. Finance:

- 94.1 The budget review to 31 October was circulated prior to the meeting. It was noted that there was sufficient in the budget for expenditure on an additional speed sign and hoped that the City Council would pay for the installation of posts.  
**Cllr Clark to check bank balance and send signed copy to the Clerk.**
- 94.2 Approval given for payment of Home Working Allowance in the sum of £10 to Mrs A Hankins for November and reimbursement of telephone expenses in the sum of £6.38.
- 94.3 Approval given for reimbursement of invoice to Cllr Prior in the sum of £75.60 for purchase of yew and holly.
- 94.4 Approval given for reimbursement of costs to Cllr Jackson in the sum of £134.97 for bulbs and plants for a wildlife area to the rear of the Village Hall.
- 94.5 Cllr Clark advised that Unity Trust Banking costs would be £6 per month. No other alternative banking providers had been suggested. Cllr Fovargue voiced concern about the fees when the current account held with Barclays was free. Cllr Fovargue and the Clerk agreed that the Barclays account pin sentry system was very easy to use. It was proposed that the current bank account should be switched from Barclays to Unity Trust and this was agreed. It was agreed that this would be actioned in the New Year. Cllr Jackson satisfied that the savings account remains with Cambridge & Counties Bank.
- 94.6 Draft 2021/22 budget – Cllr Jackson requested an amount be included to support the John Clare Countryside Project. Other project ideas suggested for next year were traffic management, village gate and allotments.  
**Proposals for things to be done, with costings to be sent to Cllr Clark to include in the draft budget. Draft budget to be circulated by the Clerk and discussed at the next meeting.**

95. Maintenance:

- 95.1 Cllr Fovargue provided a report of the Village Walkabout with Lee Moore and Cllr Crowson. Items agreed for repair/ action passed to Lee Moore included potholes, cutting back of foliage and footpaths. Lee Moore will inspect again in 6 months. Resurfacing of Bull Lane unlikely due to lack of funding. Walkabout felt to be very worthwhile.  
**Cllr Jackson to raise state of footpath on the right-hand side of St Pega's Road from edge of village to permissive footpath at meeting with Peterborough City Council and the Internal Drainage Board.**
- 95.2 Cllr Fovargue advised that a spare copy of the picture on the village sign (Glinton end of St Pega's Road) had been obtained from Barry Cooke.  
**Cllr Fovargue to fit laminated picture into the sign in the Spring. Cllr Clark requested that the picture be digitised for future use.**
- 95.3 Cllr Fovargue had circulated a report of the work required to the fence on the Deeping Road boundary of the Village Green including the recommendation, following a meeting with Cllrs Crowson and Tuley, that the fence be retained.
- 95.4 The Clerk advised of 2 quotations received for the work. It was agreed that the quote from J. Bradley Fencing for repair with concrete spurs in the sum of £480 + VAT be accepted.  
**Clerk to instruct contractor.**
- 95.5 Cllr Fovargue provided a report on repairs required to the bus shelter to prevent any further deterioration. Two rolls of felt required for replacement of roof covering and preservative for wood. Overhanging branches to be trimmed back prior to repair work.  
**Cllr Fovargue to undertake repair in the Spring. Cllrs Crowson, Tuley and Jackson agreed to assist.**

The Clerk reported that Cllr Hiller had advised that the City Council would likely have no objection to the parish council undertaking repair work to the bus shelter and may consider a licence to occupy and/or repair the shelter but would not wish to transfer the ownership of the land.

- 95.6 Members noted the information from Cllr Prior in relation to completion of planting of yews and hollies along the Peakirk-Glinton public footpath and along St Pega's Road.  
**Locations required for map.**
- 95.7 Other maintenance matters: several of the No Dog signs on the Village Green were missing or broken and needed to be replaced.  
**Cllr Clark to undertake survey.**
96. Allotments – Cllr Clark advised that a quote had been received for drafting a lease agreement in the sum of £500. The Clerk advised that the owner had agreed to the principle of a lease. Agreed that a 10-year lease would be preferred. Draft lease to be presented to the council for approval.  
**Clerk to issue instructions to the solicitor accordingly.**
97. Website Accessibility – the Clerk provided details and costs of a new website package with Aubergine.  
**Cllr Clark to obtain updated price from Vision ICT.**  
It was agreed that possibilities and options should be explored and any resultant action implemented within the next 12 months.  
The website accessibility statement circulated prior to the meeting was agreed – **Clerk to post.**
98. Peakirk Climate Emergency Group –Cllr Jackson had circulated a report of the meeting of the Climate Emergency Working Group, covering choice of logo and branding, tree planting and maintenance of grass areas. Cllr Clark requested details of costings for stakes/ ropes etc for marking off project areas on the Village Green and how the area on the side of the slide is to be marked for the contractor. Agreed that it is essential to consider the implications of fencing/ roping off from a health and safety aspect, possibly using spray paint instead.
99. Christmas lights –it was agreed that lights would be placed on the Village Monument.  
**Lights from last year to be installed by Cllr Clark.**
100. To receive Councillors reports: Cllr Fovargue raised the amount of dog mess on the footpath adjacent to the stone wall on St Pegas Road. It was agreed that a stencil and paint could be used to highlight the problem.  
**Cllr Fovargue to investigate.**
101. The date of the next meeting was confirmed as Monday 21<sup>st</sup> December.  
There being no further business the meeting closed at 9:43pm.