

**MINUTES OF A MEETING OF PEAKIRK PARISH COUNCIL HELD ON MONDAY 21<sup>ST</sup> NOVEMBER 2022, IN THE VILLAGE HALL, COMMENCING AT 7:30PM**

Present: Councillors David Fovargue (Acting Chair), Emma Crowson, Sarah Smith and Anne Tuley.  
Also in attendance: Angela Hankins (Clerk)

84. Public question time – there were no members of the public present.
85. Apologies for absence were received from Cllrs Clark and Jackson.
86. No declarations of interest were recorded.
87. The minutes of the previous meeting dated 17<sup>th</sup> October 2022 were approved and signed as a true record.
88. Correspondence:
  - 88.1 The response from Anglian Water relating to queries from the presentation on 17<sup>th</sup> October on the local section of the Grantham to Bexwell water pipeline, mainly concerning times and days for work to be undertaken was noted.
  - 88.2 A certificate to confirm the council signing up to the Civility & Respect Pledge had been received and was signed by the acting chair on behalf of the council.
  - 88.3 Clerks & Councils Direct, November Edition was given for circulation to Cllrs Crowson, Tuley, Fovargue and Smith.
  - 88.4 The National Allotment Society Magazine – Winter 22, was taken by Cllr Smith.
  - 88.5 The CPRE Countryside Voice, Autumn/ Winter 22 magazine was given for circulation to Cllrs Crowson, Tuley, Fovargue and Smith.
89. Planning:
  - 89.1 The Clerk advised there were no further updates in relation to enforcement cases.
  - 89.2 A notification from the Planning Department advised of the public consultation on the proposed inclusion of the Village Green in the List of Heritage Assets in Peterborough (Local List). Cllr Tuley to report to the next meeting on the assets that had been submitted and those included.
  - 89.3 Members noted the approval given to application 22/01489/CTR for Sycamore tree lowest branch removal and removal of self-seeded Ash tree at 9 Rectory Lane/adjacent allotment.
  - 89.4 Other planning matters: concerns were raised in relation to possible highway and field access encroachment at 46 St Pegas Road.
90. Archaeological pottery remains – Cllr Crowson advised that full details with photos would need to be provided to the Collections Manager at the museum for consideration as to whether they will take any of the remains. It was felt that the best pieces should be retained in the village, but it would not be possible to keep them all.  
***The Clerk to liaise with Dr Avril Lumley-Prior accordingly.***
91. Finance:
  - 91.1 Members approved the clerk's salary increase and increased annual leave entitlement in accordance with the NJC agreement, effective from 1 April 2022 and 1 April 2023 respectively.
  - 91.2 Approval given to payment of Home Working Allowance and salary payment to Mrs A Hankins for November.
  - 91.3 Members approved membership renewal of The National allotment Society in the sum of £55 +VAT.
  - 91.4 Approval given for the instruction to East Midlands Tree Surveys Ltd for a tree condition and assessment report and recommendations of trees on the Village Green in the sum of £480.
  - 91.5 Members noted the budget review to 31 October.
  - 91.6 Members considered and agreed the draft budget for 2023/24.
  - 91.7 Members approved the setting of the general parish precept for 2023/24 at £7,500.

92. Allotments: members approved the revised allotment rents for the year commencing 1 April 2023. Tenants will be notified of the increased rents in December. The rent charged will depend on the size of the allotment, the smallest rising to £15 per year, the largest to £25 per year.
93. Bus Shelter: the Clerk advised that heads of terms for the proposed licence for use of the bus shelter on St Pegas Road for a book swap had been received from the City Council. Further information had been requested in relation to the suggestion that the parish should pay the Council's reasonable legal fees.
94. Maintenance:
- 94.1 A report of the Village walkabout, attended by Cllrs Crowson, Fovargue and Sisodia had been circulated prior to the meeting. The walkabout covered Deeping Road, St Pegas Road, Thorney Road and Meadow Road. Re-painting of the bridge over the Folly River and repair to the crack in the road surface on Thorney Road to be discussed with the City Council. A hole on the Village Green near to the children's play equipment requires filling.  
**Clerk to liaise with Lee Moore. Cllr Fovargue to liaise re action to fill in hole.**  
Concerns raised regarding branches overhanging the footpath and road adjacent to Peakirk House.  
**Cllr Fovargue to bring photos to the next meeting.**
- 94.2 Dog fouling – several complaints have been received in relation to dog fouling, both on St Pegas Road and Rectory Lane.  
**Cllr Fovargue authorised to purchase biodegradable spray chalk paint and signs up to £30. The Clerk to check availability of signs with the City Council.**
- 94.3 It was agreed to obtain quotes for maintenance of the allotment plots held by the Parish Council twice during the year.  
**Councillors Fovargue, Smith and Jackson to liaise to determine what work is required.**
- 94.4 Other maintenance items – a further grass cut authorised, weather permitting.  
**Clerk to notify Mr Harding.**
95. Road Safety and Speed Watch: Cllr Crowson reported that a Speed Watch had been undertaken on St Pegas Road and had been useful in slowing motorists down. No further data downloaded from the Vehicle Activated Signs (VAS) this month. The report prepared by Cllr Fovargue in 2020 was recirculated – to be passed to Cllrs Crowson, Tuley and Smith. Cllr Fovargue suggested that a further Evolis VAS could be sited on Deeping Road.
96. Climate Emergency Group Update:
- 96.1 Village Energy Plan update – it was agreed that this item would be held over to the next meeting.
- 96.2 Dates for Peterborough City Council climate debate events had been circulated electronically.
- 96.3 Members agreed to a trial of no Glyphosate usage by the City Council in the village next year other than on road edges.  
**Clerk to feedback decision to Cllr Jackson.**
97. Councillors reports not covered elsewhere: Cllr Fovargue presented an updated asset inspection log and risk assessment conducted at the same time as the Village Walkabout.  
**Clerk to pursue items listed as requiring action.**
98. The date of the next meeting was confirmed as Monday 19<sup>th</sup> December.

There being no further business the meeting closed at 9:00pm.