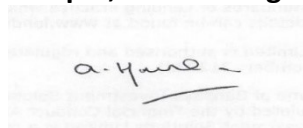


PEAKIRK PARISH COUNCIL

*Clerk: Mrs A Hankins
8 The Park
Peakirk
Peterborough
PE6 7NG
Tel: (01733) 253397*

The Annual meeting of Peakirk Parish Council will be held on Monday 22nd May 2023, starting at 7.30pm, in the Village Hall.



**A Hankins
Clerk to the Council
Date: 17th May 2023**

AGENDA

1. To elect a Chair.
2. Chair to sign Declaration of Acceptance of Office of Chair.
4. To note apologies.
5. To record declarations of interest.
6. To elect a Vice-Chair.
7. To appoint members to serve on the Planning Working Group.
8. To appoint representatives to/for the under-mentioned:
 - (a) Media/ Publicity
 - (b) CAPALC
 - (c) Peterborough Parish Liaison Committee.
 - (d) Village Hall Committee
 - (e) Climate Emergency Group
 - (f) Tree warden
 - (g) Flood Warden
 - (h) Community Emergency Response Co-ordinator.
9. To note existing policies and procedures and recommend review where appropriate:
 - (a) Charitable donations
 - (b) Purchase/laying of poppy wreath
 - (c) Communications policy
10. To approve the asset / property register and to receive the current Asset Inspection Log and timetable works outstanding.
11. To agree dates and times of ordinary meetings for the period January 2024– December 2024 and date for the Annual Parish Meeting.
12. To agree the continuation of appointment of Mr Rod Gall as the Internal Auditor.
13. To approve minutes of the previous meeting dated 17th April 2023.

14. Correspondence:
 - 14.1 James Collingridge, moved to Head of Highways and Transport.
 - 14.2 Reminder re police walkabout on 28th May, 11:00am.
 - 14.3 Clerks & Councils Direct – May Edition.
 - 14.4 Allotment Magazine.
15. Planning:
 - 15.1 To note decision 23/00302/LBC for replacement front elevation windows at 14 St Pegas Road Peakirk - permitted.
 - 15.2 To consider application 23/00449/HHFUL for Erection of single storey rear extension at 2 The Sanderling.
 - 15.3 To note any response received from the City Council in relation to Assets of Community Value.
16. Finance:
 - 16.1 To approve payment of Home Working Allowance and salary payment to Mrs A Hankins for May.
 - 16.2 To approve reimbursement to Cllr Tuley for prizes for school children in the sum of £10.93
 - 16.3 To receive and note the Annual Internal Audit Report 2022/23.
 - 16.4 To complete and approve the Annual Governance Statement 2022/23.
 - 16.5 To complete and approve the Accounting Statements for 2022/23.
 - 16.6 To declare the council exempt from the requirement for a limited assurance review.
 - 16.7 To approve the
 - 16.8 To consider renewal of CPRE subscription.
 - 16.9 To approve reimbursement to David Hankins in the sum of £10.45 for refreshments for the Big Help and the Annual Parish Meeting.
 - 16.10 To approve payment of invoice from Mr R Harding for grass-cutting.
 - 16.11 To approve Insurance renewal with Zurich Municipal.
17. Allotments – report from Cllr Clark including funding for the Water Collection Structure held over from previous meeting.
18. Maintenance:
 - 18.1 Resistograph Testing – to consider quotes received.
 - 18.2 Items from Village Walkabout
 - 18.3 To amend the grass-cutting contract to include strimming along the Yew Hedge boundary on Deeping Road.
 - 18.4 Verge encroachment 46 St Pegas Road.
 - 18.5 Drain – Deeping Road.
 - 18.6 Millennium Copse – maintenance.
 - 18.7 Update on Glebe Field, horses.
19. To consider any matters arising from the Annual Parish Meeting.
20. To receive councillors reports.
21. To note the date of the next meeting – Monday 19th June.

PLEASE NOTE THAT UP TO 10 MINUTES WILL BE ALLOWED AT THE START OF THE MEETING FOR PUBLIC QUESTION TIME