

MINUTES OF A MEETING OF PEAKIRK PARISH COUNCIL HELD ON MONDAY 22ND MAY 2023, IN THE VILLAGE HALL, COMMENCING AT 7:30PM

Present: Councillors Henry Clark, Sally-Ann Jackson, Anne Tuley, Emma Crowson, David Fovargue and Kam Sisodia.
Also in attendance: Angela Hankins (Clerk)

One member of the public for the start of the meeting only who requested council support for a meeting to be held in the Village Hall with a speaker on climate change. A date in July is planned for the event. It was agreed to display a poster in the noticeboard. Cllr Clark had agreed to bear the cost of hiring the hall.

1. Election of a Chair: Cllr Smith proposed that Cllr Clark be re-elected as Chair, Cllr Jackson seconded the proposal, all agreed.
2. Cllr Clark signed a Declaration of Acceptance of Office of Chair form.
4. Apologies – there were no apologies, all members being present.
5. There were no declarations of interest.
6. Election of a Vice-Chair: Cllr Fovargue proposed that Cllr Jackson be re-elected as Vice-Chair, Cllr Smith seconded the proposal, all agreed.
7. Appointment of members to serve on the Planning Working Group: Cllrs Fovargue, Crowson, Tuley and Sisodia were appointed.
8. The appointment of representatives to/for the under-mentioned was agreed as:
 - (a) Media/ Publicity – Cllr Crowson
 - (b) CAPALC – Cllr Clark
 - (c) Peterborough Parish Liaison Committee – Cllr Smith
 - (d) Village Hall Committee – Cllr Fovargue
 - (e) Climate Emergency Group – Cllrs Jackson, Clark, Tuley and Sisodia
 - (f) Tree wardens – Cllrs Jackson and Sisodia
 - (g) Flood Warden – Cllr Smith
 - (h) Community Emergency Response Co-ordinator – it was agreed to retain the existing postholders – David Hankins as co-ordinator with Cllrs Fovargue and Tuley as team leaders along with the Clerk.
9. Members noted the following existing policies and procedures and agreed that no changes were required.
 - (a) Charitable donations
 - (b) Purchase/laying of poppy wreath
 - (c) Communications policy

Clerk to recirculate a copy of the communications policy.
10. Approval was given to the asset / property register. Members received the current Asset Inspection Log and agreed the following works:

Retouching of dress on Village Sign - Clerk to progress
Three refurbished benches to be added to register – Cllr Fovargue
Village Gateways to be cleaned - Cllrs Tuley and Crowson
Noticeboard to be repainted – Cllr Clark to inspect
Repainting of bus stop - Cllrs Tuley and Crowson
VAS Thorney Road – Cllr Clark to investigate
11. Members agreed to continue with ordinary meetings on the third Monday of the month for the period January 2024– December 2024 and Monday 13th May for the Annual Parish Meeting.
12. Members agree the continuation of appointment of Mr Rod Gall as the Internal Auditor and wished to record their thanks for his work.

13. The minutes of the previous meeting dated 17th April 2023 were approved as a true record and signed.
14. Correspondence:
- 14.1 The Clerk advised that James Collingridge has moved to Head of Highways and Transport and the point of contact for Aragon services will be Charlotte Palmer.
 - 14.2 Members were reminded of the police walkabout on 28th May at 11:00am, starting from the Village Hall. Data on crime within the village to be requested.
 - 14.3 Clerks & Councils Direct (May Edition) circulated to Cllrs Crowson, Tuley and Fovargue.
 - 14.4 Allotment Magazine circulated to Cllrs Smith and Clark.
 - 14.5 Magpas appeal letter had been received – donation declined.
15. Planning:
- 15.1 Members noted that application 23/00302/LBC for replacement front elevation windows at 14 St Pegas had been permitted.
 - 15.2 Consideration given to application 23/00449/HHFUL for erection of a single storey rear extension at 2 The Sanderlings.
Clerk to respond to the City Council on receipt of comments from working group.
 - 15.3 The Clerk advised that a response had now been received from the City Council in relation to the listing of The Ruddy Duck as an Asset of Community Value. A new nomination will be accepted but must include sufficient evidence to support community uses hosted by the venue.
Cllr Clark to contact CAMRA and liaise with Cllr Crowson.
 - 15.4 A re-consultation application 23/00252/HHFUL for Peakirk House had been received, members having no objection.
 - 15.5 Application 23/00629/CTR for felling of a Cedar of Lebanon tree at 20 St Pegas Road had been received. Views of working group to be sought.
16. Finance:
- 16.1 Approval given for payment of Home Working Allowance and salary payment to Mrs A Hankins for May.
 - 16.2 Approval given for reimbursement to Cllr Tuley for prizes for school children in the sum of £10.93.
 - 16.3 Members received and noted the Annual Internal Audit Report for 2022/23.
 - 16.4 The Annual Governance Statement for 2022/23 was completed and approved.
 - 16.5 The Accounting Statements for 2022/23 were completed and approved.
 - 16.6 Members approved the declaration of the council as exempt from the requirement for a limited assurance review.
 - 16.7 (No item – typing error).
 - 16.8 Following consideration it was agreed not to renew the CPRE subscription.
 - 16.9 Approval given for reimbursement to David Hankins in the sum of £10.45 for refreshments for the Big Help Out and the Annual Parish Meeting.
 - 16.10 Approval given for payment to Mr R Harding for grass-cutting to date on receipt of invoice.
 - 16.11 Members approved Insurance renewal with Zurich Municipal in the sum of £433.15.
17. Allotments – nothing to report.
18. Maintenance:
- 18.1 Resistograph Testing: the Clerk reported that advice and prices had been obtained from three contractors. Due to the conflicting opinions received the Clerk was requested to contact John Wilcockson and the City Council Tree Officer for their views.
 - 18.2 Action for items outstanding from the Village Walkabout were agreed –
Repaired patch on the Village Green to be dug over and seeded – Cllr Fovargue
Ceanothus next to the substation site near to the bus stop to be cut down– Cllr Jackson
Three refurbished benches (2 near to bus shelter and 1 adjacent to church) to be oiled – Cllr Clark
Wooden bench on the Village Green to be treated (Cuprinol Dark Oak) – Cllrs Tuley & Crowson
Hedge at Peakirk House overhanging the pavement to be cut back – the Clerk.

- Folly Bridge painting – Clerk to chase response with the City Council
- 18.3 It was agreed to amend the grass-cutting contract to include strimming along the Yew Hedge boundary on Deeping Road.
Clerk to action.
- 18.4 Verge encroachment at 46 St Pegas Road – the Clerk advised that this has been reported to Lee Moore again for appropriate action.
- 18.5 The Clerk reported that the drain on the Deeping Road near to the gate to the Glebe Field appeared to be blocked with water standing on the road. The matter has been reported to the City Council.
- 18.6 The Clerk advised of work required at the Millennium Copse.
Cllr Clark to trim the grass.
- 18.7 The Clerk advised that most of the horses that had been grazing in the Glebe Field have now been taken away, leaving only three.
Clerk to check again with the Diocese the status of this land.

19. Matters raised and discussed at the Annual Parish Meeting included weeds, speed reduction, speed cameras, the Proby Trophy Village Sign and lack of awareness of what the parish council does.
Cllr Clark to investigate the idea of a film, involving young people in the production, to showcase the activities and role of parish councillors.

20. Councillors' reports:
Cllr Smith reported on conversations she had with residents attending the Coronation Picnic, focussing on young people. Valuable feedback was obtained with some potential ideas to be developed.
Cllr Smith to capture the information.
Cllr Sisodia reported a problem on Meadow Road with stones dropping from lorries working for Anglian Water on the pipeline project.
Cllr Sisodia to speak to the site manager.
Cllr Fovargue advised members that Newborough Parish Council had made no progress with the City Council in relation to speed cameras on the B1443 despite regular meetings and a member of the working group had suggested that a more appropriate solution for Peakirk would be chicanes. It was noted that Bainton parish council uses cameras that have automatic number plate recognition and this certified data is then reported to the police.
Cllrs Fovargue and Crowson to contact Bainton Parish Council.
Cllr Crowson advised of the next Speedwatch session. Cllr Sisodia expressed an interest in undertaking training for Speedwatch and was advised to contact Cllr Crowson if he wishes to pursue this.
Cllr Tuley reported that the laminated posters from the school competition are now displayed in the village and a photograph of the prize-giving is awaited from the school.

21. The date of the next meeting was confirmed as Monday 19th June.

There being no further business the meeting closed at 9:26pm.