

## HIRE FORM

Important – when booking the Hall, please incorporate sufficient time for both setting up and clearing away within your required hours of hire.

hours/days .....@ £..... per hour/day\* = £

DATE:

TIME:

EVENT:

Name:

Address:

Tel. No.

Unless it is a 'bring your own alcohol' event a liquor licence number must be provided before the keys are handed over. This includes both honesty bars and 'sales' using the 'every-affle ticket-wins-a-drink' system and the like.

Alcohol will/will not\* be sold at the event.

If yes, the licence number is: .....

(\*keys will not be given out until a licence number has been given)

I agree to the Condition of Hire of Peakirk Village Hall and I have read the Fire Safety document (on line [peakirkvillage.co.uk](http://peakirkvillage.co.uk))

Signed : .....

Please sign and return this completed form together with your non- returnable booking deposit of 50%. The balance payment (£ ) to be made when you collect the key on the day of the event. If paying by cheque please make them payable to Peakirk Village Hall.

The booking secretary, Peakirk, Peterborough 07938 386 226

e-mail: [bookings@peakirkvillage.co.uk](mailto:bookings@peakirkvillage.co.uk)