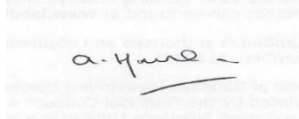


PEAKIRK PARISH COUNCIL

Clerk: Mrs A Hankins  
8 The Park  
Peakirk  
Peterborough  
PE6 7NG  
Tel: (01733) 253397

**The annual meeting of Peakirk Parish Council will be held on Monday 20<sup>th</sup> May 2024 at 7.30pm in the Village Hall.**



**A Hankins**  
**Clerk to the Council**  
**Date: 14.05.2024**

AGENDA

1. To elect a Chair.
2. Chair to sign Declaration of Acceptance of Office of Chair.
3. To note apologies.
4. Public question time.
5. To record declarations of interest.
6. To elect a Vice-Chair.
7. To appoint members to serve on the Planning Working Group.
8. To appoint representatives to/for the under-mentioned:
  - (a) Media/ Publicity
  - (b) CAPALC
  - (c) Peterborough Parish Liaison Committee.
  - (d) Village Hall Committee
  - (e) Climate Emergency Group
  - (f) Tree warden
9. To consider the following roles:
  - (a) Flood Warden
  - (b) Community Emergency Response Co-ordinator.
10. To note existing policies and procedures and recommend review where appropriate:
  - (a) Charitable donations
  - (b) Purchase/laying of poppy wreath
  - (c) Communications policy
11. To agree a date for review of the Financial Regulations following publication of NALC's latest edition of Model Financial Regulations.

12. To approve the asset / property register and to receive the current Asset Inspection Log and timetable works outstanding.
13. To agree dates and times of ordinary meetings for the period January 2025– December 2025 and date for the Annual Parish Meeting.
14. To agree the continuation of appointment of Mr Rod Gall as the Internal Auditor.
15. To approve minutes of the previous meeting dated 15<sup>th</sup> April 2024.
16. Correspondence:
  - 16.1 Concerns from resident of Bull Lane.
  - 16.2 Confirmation of arrangements for D-Day flag flying.
  - 16.3 To circulate Clerks & Councils Direct – May edition.
  - 16.4 To circulate Allotment Magazine.
  - 16.5 To note any other items of correspondence.
17. Planning:
  - 17.1 Asset of community value – current situation.
  - 17.2 To note no objections response to application 24/00374/HHFUL for proposed replacement single garage at 7 Rectory Lane.
  - 17.3 To agree a response to the City Council in relation to application 24/00483/OUT for development on land off Peakirk Road, Glington.
  - 17.4 To note any other planning matters.
18. Finance:
  - 18.1 To approve payment of Home Working Allowance and salary payment to Mrs A Hankins for May.
  - 18.2 To approve payment of invoice from Elan City in the sum of £5,014.78 for two VA signs.
  - 18.3 To receive and note the Annual Internal Audit Report 2023/24.
  - 18.4 To complete and approve the Annual Governance Statement 2023/24.
  - 18.5 To complete and approve the Accounting Statements for 2023/24.
  - 18.6 To declare the council exempt from the requirement for a limited assurance review.
  - 18.7 To approve the renewal of insurance with Zurich Municipal in the sum of £440.30.
  - 18.8 To consider renewing membership of CPRE.
19. Maintenance:
  - 19.1 To note response from the grass-cutting contractor in relation to previous issues raised and note new concerns.
  - 19.2 To authorise payment of invoice from J Walker in the sum of £550.
  - 19.3 To note any other items of maintenance.
20. Carbon Literacy Project – Cllr Jackson.
21. To consider any matters arising from the Annual Parish Meeting.
22. Councillor's reports.
23. To note the date of the next meeting – Monday 17<sup>th</sup> June.

**UP TO 10 MINUTES WILL BE ALLOCATED FOR PUBLIC QUESTION TIME**