

MINUTES OF A MEETING OF PEAKIRK PARISH COUNCIL HELD ON MONDAY 18TH MAY 2026, IN THE VILLAGE HALL, COMMENCING AT 7:30PM

Present: Cllrs Henry Clark, Emma Crowson, Anne Tuley and Tony Weaver.

Also in attendance: Angela Hankins (Clerk) and Dr Avril Lumley Prior (for items 1-4 only).

Acceptance of Office declaration forms were completed prior to the start of the meeting.

1. Election of Chair: Cllr Clark was reappointed as Chair, proposed by Cllr Weaver, Cllr Tuley seconded the proposal and all agreed.
2. A Declaration of Acceptance of Office of Chair was signed by Cllr Clark.
3. Apologies were received and accepted from Cllr Jackson.
4. Public question time: Dr Avril Lumley Prior advised that she has a copy of The Corpus of Anglo-Saxon Stone Carving in the East Midlands which contains references to 3 pieces (2 Anglo-Saxon, 1 Norman) with Peakirk connections. An amendment to a minute from the April meeting was requested.
5. No declarations of interest were recorded.
6. Cllr Crowson was elected as Vice-Chair.
7. Cllrs Crowson, Tuley and Weaver were re-appointed as members to serve on the Planning Working Group.
8. Representatives were appointed to/for the under-mentioned as follows:
 - (a) Media/ Publicity - Cllrs Clark and Crowson
 - (b) CAPALC - Cllr Clark
 - (c) Peterborough Parish Liaison Committee - Cllr Clark with Cllr Crowson as substitute. It was advised that there was no co-operation from the City Council
 - (d) Village Hall Committee – Cllr Tuley
 - (e) Flood Warden & Community Emergency Response Co-ordinator – Cllr Weaver
 - (f) Climate Emergency Group – existing representatives, Cllrs Clark, Crowson, Jackson and Tuley to be maintained although the group is currently dormant.
Tree Wardens to remain as Cllrs Jackson and Tuley.
Cllr Clark to arrange access to Parish Online for Cllr Tuley.
9. **Cllr Clark to identify a minimum list of required policies.**
10. The list of assets at 31st March 2026 was received.
Clerk to circulate electronically to members.
The Asset Inspection Log was not presented to the meeting.
Cllr Crowson to present the updated Asset Inspection Log to the next meeting. A revised timetable for works outstanding could then be agreed.
11. Members agreed the proposed dates and times of ordinary meetings for the period January 2027-December 2027 and a date for the Annual Parish Meeting.
Clerk to book the Village Hall accordingly and circulate the dates to members.

12. The continuation of appointment of Mr Rod Gall as the Internal Auditor for 2026/27 was approved.
13. Following an amendment to item 173 the minutes of the meeting of 20th April 2026 were approved by a majority.
14. Correspondence:
 - 14.1 Clerks & Councils Direct, May Edition – circulation agreed as Cllr Crowson to Cllr Weaver to Cllr Tuley.
 - 14.2 Allotment Magazine, Issue 2/26 taken by Cllr Clark.
 - 14.3 The invitation to the Good Neighbours Scheme AGM was declined.
 - 14.3 There was no further correspondence.
 - 14.4 Matters raised at the Annual Parish Meeting:
 - (i) Action Plan Working Group – Cllr Clark advised that the purpose of the group will be to look at the needs of the village and identify suitable projects. Volunteers needed to serve on the group.
Cllr Tuley to speak with a neighbour, Cllr Crowson to post on the Village Facebook.
 - (ii) Publication of a monthly newsletter – it was agreed that this was not the sole responsibility of the parish council.
 - (iii) Safer Driving Course for Older Drivers - the clerk advised that she had been in touch with Pc Boddington regarding holding a session in Peakirk and would be asking the Village Hall Committee whether they would provide the venue free of charge.
15. Planning matters:
 - 15.1 Members noted the permission granted to planning application 26/002062/TRE for tree works to oak trees at Chapel View Cottage, Deeping Road.
 - 15.2 Application 26/00241/CTR for felling of a Pine tree at 4 Rectory Lane had been received and circulated to Planning Group members. They confirmed that they had no objections.
Clerk to respond accordingly.
 - 15.3 The clerk advised that planning enforcement had been in contact in relation to 26/00298/ENFSAT, a satellite dish installation on a property on St Pega's Road, within the Peakirk Conservation Area, but the date given for compliance had not yet been reached.
 - 15.4 Other planning matters – members spoke of ongoing problems with the City Council planning portal.
16. Finance:
 - 16.1 Approval given for payment of salary and Home Working allowance to the clerk for May 2026.
 - 16.2 Authorisation given for reimbursement to the clerk for printer ink in the sum of £38.40.
 - 16.3 Members authorised payment of an invoice from Mr R Harding for grass-cutting in the sum of £550.
 - 16.4 Members received and noted the Annual Internal Audit Report for 2025/26.
 - 16.5 The Annual Governance Statement for 2025/26 was approved and signed along with an explanation for publication in relation to Assertion 10 that the council is going to acquire the .gov.uk domain and create an accessible website in the next 12 months.
 - 16.6 The Accounting Statements for 2025/26 were approved and signed.

- 16.7 The council certified that it was exempt from the requirement for a limited assurance review and the declaration was signed.
- 16.8 There were no other financial matters.
17. The clerk advised that the only response received from neighbouring councils in relation to screening of the National Emergency Briefing to date was from Newborough.
Clerk to chase replies.
18. Maintenance:
- 18.1 Folly Bridge re-painting – the Clerk reported that tools and paint were still awaited from the City Council.
- 18.2 In relation to the Horse Chestnut on the Village Green a date for the interim visual inspection is awaited from Peace Arboriculture.
- 18.3 Other items of maintenance – concern was voiced regarding the dreadful state of Thorney Road between Peakirk and Newborough.
Clerk to contact Ward Councillor(s).
19. Digital and Data Compliance: Cllr Clark provided an update. He will pursue the costs of setting up and hosting a new, independent website. The clerk advised that Mark Van-Kerro would be the person to contact at the City Council in relation to taking over the domain name.
20. Allotment
- 20.1 Plot numbering –Cllr Clark advised that he is awaiting work to start.
- 20.2 Rent collection – the clerk reported that all but one have been received.
21. Speeding / Road Safety: Cllr Crowson advised of an imminent session to be held. She is still to download the data from the VAS units. Following the Annual Parish Meeting details of a new potential volunteer have been passed on.
22. Councillor’s reports:
Cllr Crowson questioned whether advice should have been put on the Village Facebook page regarding the uncontested election to avoid residents turning up to “vote”.
Cllr Clark advised of the response he is going to send to Mrs Acker in relation to the allotments and offer of assistance.
Clerk to respond to Mrs Acker accordingly.
23. The date of the next meeting was confirmed as 15th June when Cllr Hiller will be attending. Apologies given by Cllr Crowson.

There being no further business the meeting closed at 9:10pm.